



CITY OF PRINEVILLE
387 NE Third Street – Prineville, OR 97754
541.447.5627 ph 541-447-5628 fax

Budget Committee FAQ's

Thank you for your interest in the City's Budget Committee! The City of Prineville is proud of our committee dedication that has helped us earn the Government Finance Officers Association Distinguished Budget Presentation Award for 17 consecutive years and the prestigious Certificate of Achievement for Excellence in Financial Reporting for the last 5 consecutive years.

The Budget Committee is comprised of 14 volunteers. Seven of the positions are filled by your elected officials – the Mayor and Council. The remaining positions are filled with dedicated and interested citizens. Below are some common questions and answers to help you make your decision. If you still have any questions, please feel free to contact us. Someone is available to help by calling 541.447.5627 or by email: lmorgan@cityofprineville.com.

Q: How do I apply for a committee position?

A: Complete an application and submit before the specified deadline.

Q: Where can I find the application?

A: You can download from our website, pick one up at City Hall or have one mailed electronically or through the USPS.

Q: How is it decided who becomes a member of the committee?

A: The City Council will review the applications for relevant experience that could be a benefit to the committee and city. They will also look at why you want to serve on the committee. The Council may ask you a few questions during a Council meeting. If there is more than one applicant, the Council will make a decision during a meeting and then appoint a citizen to the committee.

Q: How long is the term?

A: The term is for four years, which expires December 31st of the fourth year.

Q: What does a budget committee member do?

A: Review the budget that is prepared by city staff and approve the budget.

Q: How often does the committee meet?

A: Annually. The committee will usually conduct its first meeting in May. At the first meeting, the Finance Director will distribute the proposed biennial budget for the upcoming two fiscal years and the City Manager will read the Budget Message. The Budget Committee will then review the budget on their own. At the next meeting, the City Manager and Finance Director will go over the budget, answering questions. It is usually at the second meeting that the budget is approved by the Budget Committee, but sometimes more meetings are necessary.

Q: When does the council adopt the budget?

A: After the Budget Committee reviews and approves the budget, the Council will have a budget hearing (Usually the end of June) and pass the necessary resolutions to formally adopt the budget.