



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
387 NE Third Street – Prineville, OR 97754  
541.447.5627 ph 541-447-5628 fax

---

---

Full Meeting Recordings Available at:  
<http://cityofprineville.com/meetings/>

City Council Meeting Brief  
September 27, 2022

**Council Members Present:**

Steve Uffelman  
Jason Beebe  
Janet Hutchison  
Patricia Jungmann  
Gail Merritt  
Jeff Papke

**Council Members Absent**

Ray Law

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 9-13-2022
2. Annual Liquor License Renewals

**Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

There were no Council Presentations.

**Council Business**

3. **Industrial Pre-Treatment Plan (PUBLIC HEARING) – Casey Kaiser**

**Mayor Beebe opened the public hearing portion of the meeting.**

Casey Kaiser, Public Works Director/Senior Planner presented a power point and explained DEQ's requirement to hold a public hearing. This process was started a couple of years ago. This is a DEQ requirement for cities that have industrial uses that discharge a certain amount per day to our treatment facility which is the threshold that triggers us to have this program in place. It will also protect city facilities.

Mr. Kaiser went through the process to implement this program, who this will affect, and the local limit report.

Chapter 51 updates references to Chapter 53 and removes information from Chapter 51 which is now found in Chapter 53. Chapter 54 is the new Chapter. This establishes the process for implementing the program. Casey explained that we would come back with an ordinance adopting the changes and a resolution formally accepting the local limits report.

Jered Reid, City Attorney provided an overview of the legal process that will likely involve two ordinances, one amending chapters 51 & 53 and the other ordinance adopting the new chapter 54 as well as a resolution adopting the local limits report.

Councilor Hutchison stated that she had met with Josh Smith, Planning Director to answer her questions already.

Discussions continued regarding how much the largest user discharges. Mr. Klann, City Engineer stated that our largest discharger is about 300,000 gallons per day on a peak day and our system can handle 2.4 million per day with a current average of 1 million per day.

Further discussions included fees being based on estimated staff time and they are focused toward the highest users so that it does not affect the standard rate payers.

No one from the audience came forward. No written testimony was received and no one was on the phone.

There were no further questions or comments from the Council.

**Mayor Beebe closed the public hearing portion of the meeting.**

#### **4. Intent to Award Water Re-Use Project – Eric Klann**

Eric Klann, City Engineer presented the staff report. This is a project that is probably 12 years in the making and have been encouraging wastewater users to reuse. We are getting a little more serious about this as we move into the future to encourage re-using our wastewater for industrial purposes.

Mr. Klann talked about where the RFP was posted and the numerous amount of responses he had received to send the RFP to with only one submitted. When he questioned it, the reply was that they decided not to compete with Brown and Caldwell who would serve the city well with their experience. This will be set up by awarding all of the work from design to construction, but will

move forward when funds are available. It is expected that this will be split between the data centers, however it would be available for any industrial user that would want to go with this method. Overall, this is a great project and went through how it meets the city goals and is a wonderful story to tell by repurposing wastewater.

Discussions continued about how Brown and Caldwell had worked with the city before by condensing prior studies. Expectations regarding if a user commits 100 % to doing this and another user comes along would they pay into the pot? Mr. Klann explained that these are all the questions that will be ironed out during this process.

There were no further questions.

**Councilor Hutchison made motion to approve the intent to award the permitting, design and construction services described to Brown and Caldwell. Motion seconded. All in favor, motion carried.**

**Staff Reports and Requests:**

**5. City Manager’s Report– Steve Forrester**

Mr. Forrester presented Manager’s Report that highlighted each department’s activities.

The workshop/retreat has to be rescheduled.

There were no questions.

**Committee Reports**

Councilor Jungmann provided a NeighborImpact update announcing the Empty Bowls fund raising event and to hurry and get your tickets since they sell out quick.  
No other reports.

**Ordinances:**

None.

**Resolutions**

None.

**Visitors, Appearances and Requests:**

No one came forward.

**Adjourn**

**Councilor Papke made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 6:33 P.M.

**Motions and Outcomes:**

| Motion:   | Outcome | Beebe | Hutchison | Jungmann | Law | Merritt | Papke | Uffelman |
|---|---------|-------|-----------|----------|-----|---------|-------|----------|
| Consent Agenda  | PASSED  | Y     | Y         | Y        | -   | Y       | Y     | Y        |
| Motion to approve the intent to award the permitting, design and construction services described to Brown and Caldwell. | PASSED  | Y     | Y         | Y        | -   | Y       | Y     | Y        |
| Adjourn Meeting   | PASSED  | Y     | Y         | Y        | -   | Y       | Y     | Y        |

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .