



**CITY OF PRINEVILLE**  
**Regular Meeting Brief**  
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**City Council Meeting Brief**  
**December 12, 2023**

**Council Members Present:**

Marv Sumner  
Jason Beebe  
Steve Uffelmann

Gail Merritt  
Scott Smith  
Janet Hutchison

**Council Members Absent**

Shane Howard

**Additions to the Agenda**

None.

**Consent Agenda**

1. Regular Meeting Brief 10-24-2023
2. The Mail Box Liquor License Application
3. PD Property Conversion

**Councilor Smith made a motion to approve consent agenda as presented. Motion seconded. There was discussion regarding the Mail Box Liquor License Application. No further discussions. Motion carried.**

**Visitors, Appearances and Requests**

No one came forward.

**Council Presentations**

None.

**Council Business**

4. **Heart of Oregon Request for Contribution** – Sponsor Councilor Sumner

Madeline Cunningham, Summer Programs Manager provided some background information on herself and went through a power point presentation that highlighted the program activities and projects.

There were discussions regarding wages and trying to be competitive, receiving funding a really long time ago from the city, concerns for using funding for operations and not going back to the same funders if possible to diversify where their funds come from.

**Councilor Sumner made a motion to approve the request for \$2,000. Motion seconded. Discussion on motion by Councilor Smith regarding the donation being used as leverage for matching funds to actually get that operational funding. Councilor Sumner looked at all of the projects and we get plenty back in return. Councilor Merritt really likes the program. No further discussion. All in favor, motion carried.**

Mayor Beebe asked Ms. Cunningham to bring back the kids to provide an update to Council and Ms. Cunningham agreed.

#### **5. Crook County Kids Club Request for Contribution – Sponsor Councilor Smith**

Ashley Thrasher, Executive Director said that she has been the Executive Director since 2012 and provided some background on herself.

Ms. Thrasher continued with information on the program and that it is a local non-profit that began in 2008. They were seeing 30 kids per day back then and now are over 160 kids per day with locations in three schools. They provide a pretty great program in the community and have many activities. They also have partnerships with many other organizations.

Ms. Thrasher talked about how many staff members they have and some are even previous kids club kids that have come back to work with them and then usually go on to pursue careers in education.

Discussions continued regarding the program being substantially more expensive in Redmond, and Councilor Sumner having grand kids in the program that really like it.

Ms. Thrasher said that space is an issue and has caused a wait list for the program that has over 100 kids on it.

Councilor Uffelman stated that it is a good program and there is a definite need in our community for this that no one else is providing.

Councilor Smith talked about the balance remaining in the Council fund and that he is thinking about a contribution of \$5,000.

Mayor Beebe said he has had kids in the kids club and has seen the value of it.

Councilor Hutchison asked about where else they receive funding from.

Ms. Thrasher explained that they have received funding from Meta, Les Schwab, private donors and the Oregon Autzen Foundation and is always applying for grants. The Kids Club also have a scholarship program.

**Councilor Smith made a motion to approve a contribution in the amount of \$5,000. Motion seconded. Councilor Uffelmann stated that he would like to see a much larger contribution but doesn't think that is going to be in favor of the Council. No further discussion. All in favor, motion carried.**

**6. Consider Cancellation of Second December Council Meeting – Casey Kaiser**

Casey Kaiser, Public Works Director on behalf of Mr. Forrester explained that traditionally December is a slow month and in this case is the day after Christmas. Staff does not have any business to bring to Council.

**Councilor Merritt made a motion to cancel the December 26<sup>th</sup> Council meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

**7. FEMA Code Update (PUBLIC HEARING) – Josh Smith**

**Mayor Beebe opened the public hearing portion of the meeting.**

Josh Smith, Planning Director stated that this is the second public hearing and the first one was held at the Planning Commission meeting. Mr. Smith went through a power point presentation and explained that this is basically an audit of our FEMA practices. Three comments came back from the audit to adopt to update our code.

Mr. Smith provided background on our code history and why we have to make these changes and that it basically adopting the code that has been adopted through the state.

Most of the changes have been in how it is arranged and some language. No comments were received during the Planning Commission hearing.

There were discussions regarding if changes are made as we make changes such as the Elm Street bridge. The city submits Letter of Map Revisions (LOMR;s) and the city is currently doing an analysis to look at making a change to the flood maps.

Councilor Uffelmann talked about removing the pedestrian bridge since it could cause an obstruction. Mr. Smith explained that it isn't part of the modeling because the modeling doesn't recognize it.

There were no further discussions.

There were no written comments, no one on the phone and no one came forward.

**Mayor Beebe closed the public hearing portion of the meeting.**

The ordinance to adopt these code changes will come back at the Council meeting in January.

### **Staff Reports and Requests:**

#### **8. City Manager's Report– Steve Forrester**

Mr. Kaiser presented the City Manager's Report on behalf of Mr. Forrester.

There were discussions regarding the comments that have been posted on the city Facebook page regarding county roads, and the contractor that ODOT selected for the Third Street project.

Lt. Shane Wilson provided an update on all of the holiday activities they have participated in. December 1<sup>st</sup> was the annual Shop With a Cop which had an article in the Central Oregonian. All of this is funded by the community and is a really neat thing. Kids were picking out microwaves and vacuum cleaners for their parents and Ron's Comfort Food donated meals afterwards.

The Random Acts of Kindness is taking place during the month and they had an enormous amount of gift cards donated. Videos of the interactions will be posted to Facebook afterwards.

#### **9. Budget Resolution Error Correction – Lori Hooper Antram**

Mrs. Hooper Antram presented the staff report explaining that there is no fiscal impact and does not change what happened in FY 23 since the corrected total is the same. No action is required from Council and Oregon Budget Law requires that the Council be informed in writing once discovered at it's next regularly scheduled meeting.

There were no questions.

### **Committee Reports**

Councilor Smith attended a COACT meeting in November. The focus of the meeting was the poor fiscal health of ODOT and the press on reduced winter maintenance. Then ODOT did receive about \$19M which is a band aid. They are discussing how to generate funds by raising fossil fuel taxes and raising DMV fees. They are not generating any revenue from EV vehicles and the future is not that great which will not just impact the state but cities and counties too.

A substantial amount of funding is going into EV infrastructure along the I-5 corridor and the EV drivers aren't even paying anything towards our road systems. Consensus from the Central Oregon region or at least the majority feel like the cart is in front of the horse and the mandate doesn't help, especially since cost for maintenance is going up and up.

Councilor Uffelman added that he sits on the Rough & Tough Committee and that buyers of electric vehicles pay a significant fee at DMV which creates a revenue stream. The Rough &

Tough Committee is looking at other possible revenue streams and the legislature is not very excited about looking at this.

Councilor Hutchison complimented Councilor Merritt on all of the work she does at Christmas in the Pines.

There were no other reports.

**Ordinances:**

None.

**Resolutions**

**10. Resolution No. 1583 – Authorizing the Creation of Prineville Multi-Family Housing Grant – Josh Smith**

Mr. Smith explained that this is the resolution that takes the grant program outline Council had already reviewed and adopts it.

There were no questions.

**Councilor Sumner made a motion to approve Resolution No. 1583. Motion seconded. No discussion on motion. All in favor, motion carried.**

**11. Resolution No. 1584 – Approving Appropriation Adjustments to the BN 2023-2025 Budget for the Second Quarter of the First Fiscal Year– Lori Hooper Antram**

Mrs. Hooper Antram provided the background information explaining the reason for the resolution which covers the flood plain work that Council directed staff to do.

There were no questions.

**Councilor Uffelman made a motion to approve Resolution No. 1584. Motion seconded. No discussion on motion. All in favor, motion carried.**

**12. Resolution No. 1585 – Adopting a Supplemental Budget and Making Appropriations for BN 2023-2025 (PUBLIC HEARING) – Lori Hooper Antram**

**Mayor Beebe opened the public hearing portion of the meeting.**

Mrs. Hooper Antram went through what this resolution is doing and the reason for it and went through the Oregon Budget Law requirement.

There were no questions from Council.

There was written testimony submitted into the record and distributed to Council. There were no questions or comments from Council.

No one came forward and no one was on the phone.

**Mayor Beebe closed the public hearing portion of the meeting.**

**Councilor Smith made a motion to approve Resolution No. 1585. Motion seconded. There were discussions on the motion regarding the written comment received and how the person that submitted the written comment doesn't really understand the concept of the supplemental budget. No further discussions. All in favor, motion carried.**

**13. Resolution No. 1586 – Declaring the City of Prineville Policy Regarding the Prineville Renewable Energy Project – Caroline Ervin**

Jered Reid, City Attorney explained that this is regarding a policy statement. This is a conceptual policy and is not directed towards any specific entity and that would be a separate process in the near future if it goes through.

Caroline Ervin, Director of Strategy and Economic Development provided background information on the Prineville Renewable Energy Project (PREP). This resolution is to identify that the city acknowledges the potential benefits of the project if completed.

Mr. Reid stated again this is just a policy and merely provides that opportunity if it presents itself.

There were discussions regarding if this would come back to Council if there was someone that wanted to take over the project, making the city whole for any investments the city has made, if there were a major event or disaster that the city would have electric. Future companies are spinning off this project and it would increase use of railroad, removal of juniper and hopes that it will be tied into local industrial development.

Mrs. Ervin stated that is strongly tied to future economic development.

Councilor Uffelman talked about how solar and wind power generation is totally reliant on weather. This project would be a critical project to the city and that needs to be considered.

Councilor Smith added that any new project has risk and it is a lot of money and having a partner to help with the burden of cost to construct would be helpful.

**Councilor Hutchison made a motion to approve Resolution No. 1586. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Visitors, Appearances and Requests:**

No one came forward.

**14. Executive Session Pursuant to ORS 192.660(2)(i) & ORS 192.660(8) – To Evaluate Performance of an Officer, Employee or Staff Member.**

Mr. Reid read the executive session script into the record.

**Meeting adjourned to Executive Session at 7:32 P.M.**

**Meeting reconvened to Open Session at 8:15 P.M.**

**Councilor Uffelman made a motion to increase Steve Forrester’s annual salary to \$190,000.00 effective this month, in addition to a performance bonus in the amount of \$15,000.00 for this year. Motion seconded. No discussion on motion. All in favor, motion carried.**

**Adjourn**

**Councilor Uffelman made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.**

Meeting adjourned at 8:17 P.M.

**Motions and Outcomes:**

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda	PASSED	Y	-	Y	Y	Y	Y	Y
Motion to approve the request for \$2,000 to Heart of Oregon	PASSED	Y	-	Y	Y	Y	Y	Y
Motion to approve contribution of \$5,000 to Crook County Kids Club	PASSED	Y	-	Y	Y	Y	Y	Y
Motion to cancel the December 26 <sup>th</sup> Council meeting	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1583 – Authorizing the Creation of Prineville Multi-Family Housing Grant	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1584 – Approving Appropriation Adjustment to the BN 2023-2025 Budget for the Second Quarter of the First Fiscal Year	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1585 – Adopting a Supplemental Budget and Making Appropriations for BN 2023-2025 ( <b>PUBLIC HEARING</b> )	PASSED	Y	-	Y	Y	Y	Y	Y
Resolution No. 1586 – Declaring the City of Prineville Policy Regarding the Prineville Renewable Energy Project	PASSED	Y	-	Y	Y	Y	Y	Y
Motion to increase Steve Forrester’s annual salary to \$190,000.00 effective this month, in addition to a performance bonus in the amount of \$15,000.00 for this year	PASSED	Y	-	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	-	Y	Y	Y	Y	Y

**Public Records Disclosure**

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .