



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
March 28, 2023

Council Members Present:

Scott Smith
Shane Howard
Janet Hutchison
Jason Beebe
Ray Law
Steve Uffelman

Council Members Absent

Gail Merritt

Additions to the Agenda

None

Consent Agenda

1. Regular Meeting Brief 3-14-2023
2. PD Property Conversion

Councilor Hutchison made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

3. Introduction of New Parks & Recreation Executive Director – Steve Waring

Ruthie McKenzie, Board Secretary introduced Steve Waring and provided some of Mr. Waring's background.

Mr. Waring explained that he started his new position the prior week. He will be doing meetings soon with the city and county to get better introduced. Mr. Waring explained that Duane had keyed up a lot of great projects and he is ready to get these projects going.

Steve Forrester, City Manager talked about the tax abatement program and said he would like to bring Mr. Waring into those discussions to help strengthen the Parks & Recreation's financial position in the future.

Jeannie Zerby, Prineville resident found an idea regarding painting power poles while visiting another community and distributed pictures. Ms. Zerby explained that they have already talked to businesses on Main Street and they are all in support. They are not asking for any money, just asking if Council would say if they like it or not. The poles would be painted by professional artists and they will maintain them.

Council agreed that they like the idea.

Council Presentations

None.

Council Business

4. Intent to Award EV Charging Station Project – Josh Smith

Josh Smith, Planning Director went over why they used a scoring process for a request for proposals (RFP) rather than a bidding process which is why the staff report looks a little different than usual. Part of the request is whether Council wants to spend extra money if needed or to stick with the \$200,000 grant amount.

Mayor Beebe asked if the grant can be used with someone private who can match. Mr. Smith responded that we can and it is the city's hope to eventually turn it over to a private company to maintain.

Discussions continued regarding time frame to complete the project per grant requirements and other funding becoming more available. ODOT is going to be doing charging stations too.

Mr. Smith explained that when you look at a map where charging stations are available for drivers, there is a dark hole over Crook County. The next nearest EV station is in John Day, so Prineville would be a place to charge to make it further east. EV tourists will go around black holes. There will be a charging fee, so it would be similar to going to a gas station.

Mr. Smith asked if we could ask Crook County to partner with us for anything over the \$200,000.

Mr. Forrester stated that he thinks we need to act since more and more electric vehicles are coming on board and the need is coming our way with more car manufacturers moving towards electric. We can approach other partners too such as the Chamber.

Discussion continued regarding contingencies being for unexpected expenses and backfilling from other sources. Being uncertain of the demand and being a welcoming community by offering a charging station.

Scott Smith made a motion to approve the intent to award to Kuenzi Electric Inc. Motion seconded. Discussions on motion that staff will do due diligence to stay within the \$200,000.00 and that if it goes over the grant amount will go for additional funding if needed and report back to Council. Giving a little wiggle room to get the project done if it comes out to \$205,000.00 or \$215,000.00 without having to come back to Council. Jered Reid, City Attorney provided legal advice regarding the approval and Mr. Forrester's authority to move forward if it is under a certain amount. No further discussions on motion. All in favor, motion carried.

5. Intent to Award 2023 Street Striping Project – Justin Severance

Justin Severance, Street Supervisor presented the staff report. He explained that we received one bid and it was from the same company that we used before. Prices for materials have increased since the last time.

There were no more questions.

Councilor Hutchison made a motion to approve the intent to award the 2023 Street Striping Project to Specialized Pavement Markings. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:

6. City Manager's Report– Steve Forrester

Mr. Forrester went through his report highlighting each department and included a snow report explaining we are significantly above average with over twice as much snow then what we had last year.

7. Drought Declaration Update – Mike Kasberger

Mike Kasberger, Assistant City Engineer explained that in January the County asked the Governor to declare a drought. In February, the Governor granted the request. It is required that we come before Council to notify the Council. There is no ask at this time, just a notification.

Councilor Hutchison asked that by having the declaration if it frees up state funding if needed. Mr. Kasberger explained that it does.

Committee Reports

Councilor Hutchison provided an Ochoco Collaborative Committee meeting update explaining that they will be receiving \$60,000 of Title II funds and also received a Meta grant for \$20,000 that will help fund the Collaborative’s operations. Mr. Profily had attended their last meeting to talk about cloud seeding and stated that he had testified in Salem in support of cloud seeding legislation. Lemon Gulch is still being reviewed, strategic planning, prescribed burns and areas of priority.

There were no other reports.

Ordinances:

8. Ordinance No. 1283 – Updating Chapter 52 (Water) of the Prineville Code (FIRST PRESENTATION) – Josh Smith

Mr. Smith provided the background information for the ordinance explaining that this is just updating the ordinance for how things are actually done today. The ordinance has been reviewed by the Finance Department, Planning Department and by our attorney.

There were no questions.

Councilor Smith made a motion to approve the first presentation of Ordinance No. 1283. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

9. Resolution No. 1551 – Authorizing the City to Enter Into an Intergovernmental Agreement with the State of Oregon Through Its Department of Forestry– Jered Reid

Mr. Reid provided the background information explaining that we do this every year for their lease. It allows the Department of Forestry to locate fire fighting equipment at the airport and is the same template with only the dates changing.

There were no questions.

Councilor Howard made a motion to approve Resolution No. 1551. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:05 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Law	Merritt	Smith	Uffelman
Consent Agenda	PASSED	Y	Y	Y	Y	-	Y	Y
Intent to Award EV Charging Station Project to Kuenzi Electric	PASSED	Y	Y	Y	Y	-	Y	Y
Intent to award the 2023 Street Striping Project to Specialized Pavement Markings	PASSED	Y	Y	Y	Y	-	Y	Y
Ordinance No. 1283 – Updating Chapter 52 (Water) of the Prineville Code (FIRST PRESENTATION)	PASSED	Y	Y	Y	Y	-	Y	Y
Resolution No. 1551 – Authorizing the City to Enter Into an Intergovernmental Agreement with the State of Oregon Through Its Department of Forestry	PASSED	Y	Y	Y	Y	-	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	-	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:
<https://www.cityofprineville.com/meetings> .