



CITY OF PRINEVILLE
Regular Meeting Brief
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Full Meeting Recordings Available at:
<http://cityofprineville.com/meetings/>

City Council Meeting Brief
June 27, 2023

Council Members Present:

Jason Beebe
Shane Howard
Janet Hutchison
Gail Merritt
Scott Smith
Steve Uffelman

Council Members Absent

None.

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 6-13-2023
2. Crossroads Change in Ownership Liquor Application
3. Pine Theater Liquor License Application
4. Neat Repeat Secondhand License

Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

None.

Council Business**5. Republic Services Rate Increase Request (PUBLIC HEARING)**

Mayor Beebe provided background information regarding the meetings that the Solid Waste Advisory Committee has had with Republic.

Jered Reid, City Attorney providing clarification that this is just a public hearing this evening to take public input. There will be a resolution with the fee schedule brought back at the next meeting. The rate increase, if approved would take effect 30 days from the date of the public hearing which is today and not when the resolution is passed.

Mayor Beebe opened the public hearing portion of the meeting.

Ron Shear, Republic Central Oregon Operations Manager and Urbania Flores, Republic Finance Manager were present to answer any questions.

Discussions continued regarding concerns for service that were addressed, closing the Prineville office with just a note on the door without any notice and open houses that Republic have had at the Prineville office.

Lisa Morgan, City Recorder/Risk Manager provided a summary of written comments that were submitted by Republic into the record.

No one came forward, no further written comments were received and no one was on the phone.

Mayor Beebe closed the public hearing portion of the meeting.**6. Request to Approve Purchase of Grinding Equipment – Zach Lampert**

Zach Lampert, Meadow Lakes Golf Pro presented the staff report.

There were discussions regarding the bids and how sometimes the cheapest is not always better, but it is in this case. This bid was \$1,897.00 less than what was budgeted.

There were no further discussions.

Councilor Uffelman made a motion to approve the request to purchase grinding equipment to Turf Star- Western in the amount of \$66,103.00. Motion seconded. No discussion on motion. All in favor, motion carried.

Staff Reports and Requests:**7. City Manager's Report– Steve Forrester**

Steve Forrester, City Manager presented his report highlighting recent activities in all departments.

Mr. Forrester said that there was record attendance at the rodeo and the same is expected to happen for the horse races in July.

Mr. Forrester than explained the language in the original Public Works department report was incorrect regarding paving and water/sewer line projects. Replacement of lines are completed prior to a street being rehabilitated to extend life of the pavement projects when they are done.

Casey Kaiser came forward and provided an update on the storms that hit last night stating that it took seven (7) of the Public Works crew to monitor streets, storm drains and influent water at the wastewater treatment plant.

There were discussions regarding the retainage ponds on the east side of town performing well, how fast the water did recede after the storms passed, the volume of water that came down compared to average and the amount of water that came into the wastewater treatment plant.

Discussions continued regarding Oregon State Police (OSP) being asked to assist during the rodeo and races. Captain Gray added that they were brought in to handle traffic and that OSP had over 200 traffic stops over two days which allowed the city to respond to other incidents as opposed to traffic.

Mr. Forrester closed with a reminder for a group photo shoot at the races which has become an annual tradition and he would like Council to be in that photo with other community leaders and partners.

Committee Reports

Councilor Hutchison provided an update for the Ochoco Forest Collaborative meeting. Councilor Hutchison explained that there is a movie on You Tube called the Forest is Burning and it can be viewed from Westisburning.org and is really a good movie. They also brought in Amber Blanchet from Crook County, Emily Curtis from Discover Your Forest and Slater Turner who is looking into the wildlife crisis.

There were no other reports.

Ordinances:

8. Ordinance No. 1286 – Amending the City’s Zoning Map Designation from Limited Residential – (FIRST PRESENTATION) – Jered Reid

Josh Smith, Planning Director provided a summary and that this is what the Council talked about at the last meeting. Mr. Smith noted that there is a correction on the language in the very last sentence and that there will be two presentations and that language will be corrected prior to the next meeting.

There were no questions.

Councilor Hutchison made a motion to approve Ordinance No. 1286 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

9. Resolution No. 1562 – Adopting a Supplemental Budget and Making Appropriations for 2022-2023 BN (PUBLIC HEARING)– Lori Hooper

Mayor Beebe opened the public hearing portion of the meeting.

Lori Hooper, Finance Director provided the background stating that this was discussed through her Financial Report presentations previously.

No one came forward, no written comments were received and no one was on the phone.

Mayor Beebe closed the public hearing portion of the meeting.

There were no questions.

Councilor Smith made a motion to approve Resolution No. 1562. Motion seconded. No discussion on motion. All in favor, motion carried.

10. Resolution No. 1563 – Approving Appropriation Adjustments to the BN2022-2023 Budget for the Fourth Quarter of the Second Fiscal Year – Lori Hooper

Ms. Hooper provided background information and again this was discussed with Council during Financial Reports to Council previously and referred to the corrected resolution that was distributed.

There were no questions.

Councilor Howard made a motion to approve Resolution No. 1563. Motion seconded. No discussion on motion. All in favor, motion carried.

11. Resolution No. 1564 – Approving Agreement with the State of Oregon Department of Transportation for Transportation Funding Grant – Jered Reid

Mr. Reid explained this is the classic resolution that we do bi-annually to provide public transportation services.

There were no questions.

Councilor Merritt made a motion to approve Resolution No. 1564. Motion seconded. No discussion on motion. All in favor, motion carried.

12. Resolution No. 1565 – Approving an Intergovernmental Agreement with Crook County School District – Captain Gray / Jered Reid

Mr. Reid this is a five-year term agreement that allows the Prineville Police Department to be alerted if something is going on at schools and then PD can access the school's cameras. There is a notification and a specific notification process that was passed under a senate bill.

There were no questions.

Councilor Uffelman made a motion to approve Resolution No. 1565. Motion seconded. No discussion on motion. All in favor, motion carried.

13. Resolution No. 1566 – Authorizing the City to Enter Into an Intergovernmental Agreement with Crook County for GIS Support – Jered Reid

Mr. Reid provided the background information and said we are nearing the end of the fiscal year which is why we have all of the agreements expiring. This agreement will now be perpetual until canceled so it won't have to come back every year.

There were no questions.

Councilor Hutchison made a motion to approve Resolution No. 1566. Motion seconded. No discussion on motion. All in favor, motion carried.

14. Resolution No. 1567 – Authorizing the City to Approve Amendment No 5 to IGA Between Crook County and City for Management of Crook County/Prineville Airport – Jered Reid

Mr. Reid explained that this agreement is extended another six months and that operations are different now then what they were in 2010 when first approved.

Mr. Forrester talked about how things have changed such as grant management being transferred to the County since they own the land, and we are looking at going to a fixed base operator (FBO) that will allow Kelly to focus on the business recruitment and overall development of the airport. The County is not considering taking over complete management of the airport at this time.

There were no questions.

Councilor Smith made a motion to approve Resolution No. 1567. Motion seconded. No discussion on motion. All in favor, motion carried.

15. Resolution No. 1568 – Authorizing the City to Enter Into a Contract with Noble 9-1-1 for the Purchase, Installation and Maintenance of a 9-1-1 Telephone System – Sam McKenzie

Sam McKenzie, Communications Director explained that the contract is already in the budget and the current equipment is going out. We will be getting reimbursement from the State and Lumen.

There were no questions.

Councilor Hutchison made a motion to approve Resolution No. 1568. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Howard made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:07 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Vacant	Merritt	Smith	Uffelman
Consent Agenda	PASSED	Y	Y	-	-	Y	Y	Y
Motion to approve the request to purchase grinding equipment to Turf Star- Western in the amount of \$66,103.00.	PASSED	Y	Y	Y	-	Y	Y	Y
Ordinance No. 1286 – Amending the City’s Zoning Map Designation from Limited Residential – (FIRST PRESENTATION)	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1562 – Adopting a Supplemental Budget and Making Appropriations for 2022-2023 BN (PUBLIC HEARING) –	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1563 – Approving Appropriation Adjustments to the BN2022-2023 Budget for the Fourth Quarter of the Second Fiscal Year	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1564 – Approving Agreement with the State of Oregon Department of Transportation for Transportation Funding Grant	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1565 – Approving an Intergovernmental Agreement with Crook County School District	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1566 – Authorizing the City to Enter Into an Intergovernmental Agreement with Crook County for GIS Support	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1567 – Authorizing the City to Approve Amendment No 5 to IGA Between Crook County and City for Management of Crook County/Prineville Airport	PASSED	Y	Y	Y	-	Y	Y	Y
Resolution No. 1568 – Authorizing the City to Enter Into a Contract with Noble 9-1-1 for the Purchase, Installation and Maintenance of a 9-1-1 Telephone System	PASSED	Y	Y	Y	-	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	-	Y	Y	Y

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .