



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
January 10, 2023

Council Members Present:

Steve Uffelman
Scott Smith
Gail Merritt
Ray Law
Shane Howard
Janet Hutchison

Council Members Absent

Jason Beebe

Additions to the Agenda

Item 2 – State of the City Address & Item 6 – Committee Appointments have been postponed until the January 24th Council Meeting. Item 5 – Election of Council President has been moved up to Item 2.

1. Ceremonial Council Oaths of Office

Steve Forrester, City Manager administered the Oaths of Office to Councilors Howard, Hutchison and Smith.

2. Election of Council President

Councilor Merritt made a motion to nominate Councilor Uffelman as the Council President. Motion seconded. No discussion on motion. All in favor, motion carried. (Councilor Law was unable to vote due to technical difficulties.)

Consent Agenda

- 3. Regular Meeting Brief 12-13-2022**
- 4. PD Property Conversion**

Councilor Hutchison made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

None.

Council Business

None.

Staff Reports and Requests:

5. City Manager's Report– Steve Forrester

Mr. Forrester presented the Manager's Report that covered highlights for each department.

Mr. Forrester added that he would like to schedule a tour of all city facilities in the future with any councilors that would like to and to coordinate with us to get scheduled.

Mr. Forrester announced that Les Stiles has passed away and that Les was one of his top 10 people he has met through his entire life and many travels. Les had many accomplishments in public safety and was instrumental in lining up our Police Department for the future and accreditation. Mr. Forrester shared a story of one of his experiences with Les Stiles when they were in pursuit of a bad guy and asked for a moment of silence in memory of Les.

Council President Uffelman mentioned that the Confederated Tribe of Warm Springs had provided a letter of support to apply for some funding for the Prineville Renewable Energy Project (PREP).

Meeting adjourned at 6:20 PM to reconvene at 6:30 PM so the technical difficulties could be resolved.

Meeting reconvened at 6:30 PM and Councilor Law was able to participate remotely after the reset.

Committee Reports

Councilor Hutchison talked about the Crook County Parks & Recreation open house and how nice it was to meet the candidates for the Executive Director position. It was very well attended and Council President Uffelman also attended.

There were no other reports.

Ordinances:

6. Ordinance No. 1282 – Ratifying the Creation of an ORS Chapter 190 Intergovernmental Entity Entitled the Crook County Road Agency (FIRST PRESENTATION) – Jered Reid

Jered Reid, City Attorney provided the background for this ordinance and that it allows a creation of a County Road Agency to collect federal rural funds without a deduction for funds that counties already receive. The city has to approve by ordinance pursuant to state law, to allow their county to create this entity and the funds are distributed directly to the county. Beyond the passing of this ordinance the city has no responsibilities or expense.

There were discussions regarding school funding and if it goes directly the School District, which it does.

There were no further questions.

Councilor Merritt made a motion to approve Ordinance No. 1282 for its first presentation. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

7. Resolution No. 1543 – Approval and Authorization of the Direct Award Contract for Pump and Motor Upgrades to Heliport and Airport 2 Wells (PUBLIC HEARING) (Carried forward from 12/13/22 Meeting) – Casey Kaiser

Council President Uffelman opened the public hearing portion of the meeting.

Casey Kaiser, Public Works Director presented the staff report highlighting that this is needed for additional production capacity and backup power generation to both the Heliport and Airport 2 wells. The cost for this project is covered by the \$1.5 Congressionally Directed Spending funds awarded to the city and is an extremely cost effective way to expand the capacity of our water system.

Mr. Reid provided details of the public hearing advertising and added that Abbas was selected as our wells maintenance service provider through our public procurement process. They were the only provider that submitted a proposal for the request.

Discussions continued regarding city residents that currently are not hooked up and if other upgrades would be needed for them to connect to city water.

Mr. Kaiser explained that it will help get us to that point, and further upgrades will be needed.

No one from the public came forward and no written comments were received.

Council President Uffelman closed the public hearing portion of the meeting.

Councilor Smith made a motion to approve Resolution No. 1543. Motion seconded. No discussion on motion. All in favor, motion carried.

8. Resolution No. 1545 – Authorizing the Intergovernmental Agreement With ODOT for the 2022 Transportation System Plan Update – Casey Kaiser

Mr. Kaiser presented the staff report stating that the TSP's last update was in 2013. He previously applied for a grant for an update and was unsuccessful. Mr. Kaiser worked with ODOT for funding since two state highways run through Prineville. He was finally successful in an agreement for ODOT to participate in the cost share for the update. The total project cost is \$318,000.00 with ODOT contributing \$238,000.00 of the project cost.

There were no questions.

Councilor Hutchison made a motion to approve Resolution No. 1545. Motion seconded. Councilor Hutchison thanked Mr. Kaiser for his diligence in getting these funds. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Howard made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 6:51 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Law	Merritt	Smith	Uffelman
Motion to Elect Councilor Uffelman as Council President	PASSED	-	Y	Y	-	Y	Y	Y
Consent Agenda	PASSED	-	Y	Y	-	Y	Y	Y
Ordinance No. 1282 – Ratifying the Creation of an ORS Chapter 190 Intergovernmental Entity Entitled the Crook County Road Agency (FIRST PRESENTATION)	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1543 – Approval and Authorization of the Direct Award Contract for Pump and Motor Upgrades to Heliport and Airport 2 Wells (PUBLIC HEARING) (Carried forward from 12/13/22 Meeting)	PASSED	-	Y	Y	Y	Y	Y	Y
Resolution No. 1545 – Authorizing the Intergovernmental Agreement With ODOT for the 2022 Transportation System Plan Update	PASSED	-	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	-	Y	Y	Y	Y	Y	Y

Public Records Disclosure

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<https://www.cityofprineville.com/meetings> .