



CITY OF PRINEVILLE
Regular Meeting Brief
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City Council Meeting Brief
April 23, 2024

Council Members Present:

Marv Sumner
Jason Beebe
Gail Merritt

Shane Howard
Steve Uffelman
Scott Smith
Janet Hutchison

Council Members Absent

None.

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 4-9-2024

Councilor Sumner made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. Motion carried.

Visitors, Appearances and Requests

No one came forward.

Council Presentations

2. Crook County Historical Society – Phil Burgess

Phil Burgess, Historical Society Treasurer pointed out that Dawn Alexander, Historical Society President and Sean Briscoe, Executive Director were also in the audience.

Councilor Uffelman arrived.

Mr. Burgess went through a power point presentation that highlighted the Belknap Exhibit Center project construction as well as details on the grand opening. The presentation continued with details for plans for the future of the new facility which included a gazebo and landscaping.

Mr. Burgess explained that they are requesting funding of \$4,500 annually from council to help maintain the period specific landscaping for the next five years.

The Beknap Exhibit Center project went through the county and the property has been deeded to the Historical Society.

Staff explained that this would be a budgetary consideration since this is not a one-time Council contribution request and will bring back some options and recommendations if directed to do so by Council.

Councilor Uffelman made a motion to direct staff to come back with recommendations on Crook County Historical Society request for funding. Motion seconded. All in favor, motion carried.

Discussions continued regarding Lance Romine being instrumental in making this project a success, the block looking so good, what the exhibits are now and that there will be a brand new exhibits every 3-4 months.

Council Business

3. Draft Findings for a Special Solicitation Method for NE Combs Flat Road Extension (PUBLIC HEARING) – Mayor Beebe

Casey Kaiser, Public Works Director explained some of the critical components of the project.

Mayor Beebe opened the public hearing portion of the meeting.

There were questions regarding the lowest bid and difference between request for proposals versus request for bids. The proposals will be scored on several different areas such as experience, ability to complete the job within the specific time frame since irrigation season and wetlands are involved.

Mr. Kaiser explained that it could be detrimental to the project to just accept the lowest bid.

Councilor Smith stated he is relieved to see the project being approached this way.

Councilor Hutchison talked about the kind of work that had to be done within a small window of time.

Mr. Kaiser emphasized the importance of experience.

No written comments were received, and no one came forward.

Mayor Beebe closed the public hearing portion of the meeting.

4. Intent to Approve Copier Contract – James Wilson

James Wilson, Public Safety IT Manager presented the staff report.

There were discussions regarding the rest of staff being consulted with their needs for the equipment.

Councilor Howard made a motion to approve the copier contract. Motion seconded. No discussion on motion. All in favor, motion carried.

5. Intent to Award NE Peters Road Improvements Segment 1C Project – Casey Kaiser

Mr. Kaiser presented the staff report and explained that he has received a lot of positive feedback on the project and that it does include storm water work.

Councilor Smith made a motion to approve the Intent to Award NE Peters Road Improvement Segment 1C to K & E Excavation. Motion seconded. No discussion on motion. All in favor, motion carried.

6. Consideration of a Proclamation – May Foster Care Month – Sponsor Councilor Hutchison

Councilor Hutchison explained that she had called Lena and there were 63 youth that experience youth care in Prineville. Councilor Hutchison spoke of her experience fostering for a year and feels this proclamation is very important and we should go with this.

Councilor Sumner made a motion to approve the reading of the proclamation – May Foster Care Month. Discussion on motion regarding this is to approve the consideration of the proclamation and the proclamation would be brought back to read at the next meeting. No further discussions. Motion seconded. All in favor, motion carried.

Staff Reports and Requests:

7. City Manager’s Report– Steve Forrester

Steve Forrester, City Manager invited Interim Chief Wilson to talk about the Police Department.

Interim Chief Wilson presented the Police Department portion of the City Manager’s report and talked about the situation regarding the fake 9-1-1 call. He explained that it was unclear at first if it could be a diversion for something happening somewhere else in town or an ambush, and the team did very good at getting the situation under control quickly.

Interim Chief Wilson provided an expected time line for the new Chief search.

Mr. Forrester continued with his Manager's Report highlighting all other departments and announced that the Ochoco Irrigation Pump station is complete and can now pump water to the far stretches of the district.

Zach Lampert, Golf Pro provided an update on the parking lot project explaining that it came in less than expected and was able to complete some extra work. He thanked Justin Severance and team for their work on the project.

There were no questions or comments.

Committee Reports

Councilor Uffelmann talked about the ODOT board he serves on and he arrived late due to a good phone call he had regarding road users and how they are looking at a charge per mile since the gas tax fund is not sustainable.

There were discussions regarding tracking of mileage and how legislation will make the final decision.

Discussions continued regarding paving of Third Street is out of the current project, cities taxing at EV stations, lifespan of charging stations, the city having a five-year maintenance/warranty agreement on the ones at Stryker Park and us charging 45 cents.

There were no other reports.

Ordinances:

8. Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps (SECOND PRESENTATION) – Josh Smith

Josh Smith, Planning Director explained this is the second presentation and there have been no changes since the first presentation.

There were no questions.

Councilor Hutchison made a motion to approve the second presentation of Ordinance No 1289. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

9. Resolution No 1593 – Authorizing Special Solicitation Method for Public Improvement Contract – Casey Kaiser

Mr. Kaiser explained that this approves the solicitation method for the public hearing earlier in the meeting.

There were no questions.

Councilor Howard made a motion to approve Resolution No 1593. Motion seconded. All in favor. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:11 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda as Presented	PASSED	Y	-	Y	Y	Y	Y	-
Motion to direct staff to come back with recommendations on Crook County Historical Society request for funding	PASSED	Y	Y	Y	Y	Y	Y	Y
Intent to Approve Copier Contract	PASSED	Y	Y	Y	Y	Y	Y	Y
Intent to Award NE Peters Road Improvement Segment 1C to K & E Excavation	PASSED	Y	Y	Y	Y	Y	Y	Y
Motion to approve the reading of the proclamation – May Foster Care Month	PASSED	Y	Y	Y	Y	Y	Y	Y
Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps (SECOND PRESENTATION)	PASSED	Y	Y	Y	Y	Y	Y	Y
Resolution No 1593 – Authorizing Special Solicitation Method for Public Improvement Contract	PASSED	Y	Y	Y	Y	Y	Y	Y
Adjourn Meeting	PASSED	Y	Y	Y	Y	Y	Y	Y

Public Records Disclosure

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<https://www.cityofprineville.com/meetings> .