



CITY OF PRINEVILLE
Regular Meeting Brief
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<http://cityofprineville.com/meetings/>

City Council Meeting Brief
April 9, 2024

Council Members Present:

Marv Sumner
Jason Beebe
Gail Merritt

Scott Smith
Janet Hutchison

Council Members Absent

Steve Uffelman
Shane Howard

Additions to the Agenda

None.

Consent Agenda

1. Regular Meeting Brief 3-26-2024

Councilor Merritt made a motion to approve consent agenda as presented. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests

2. **Prineville Crook County Chamber Update – Deb Shaw & Kim Molnar**

Deb Shaw, Operations Manager went through a power point presentation that highlighted accomplishments and changes over the last year as well as goals for the future.

There were discussions regarding the Human Resources service they are using, if they will be staying at the same location with the remodel and importance of ADA compliance.

Kim Molnar, Director of Tourism went through her portion of the power point presentation that covered all the new activities of the tourism efforts.

3. **Cascade East Transit (CET) Update – Andrea Breault, CET Transportation Director**

Ms. Breault went through a power point presentation that discussed existing routes and services and went over the additional services being added for the Prineville – Redmond routes since they are fully staffed now. She explained that the majority of their staff is out of Redmond.

There were discussions regarding all fees are free except for recreational routes since COVID.

Council Presentations

None.

Council Business

4. Reading of Proclamation – Vietnamese Remembrance Day – Mayor Beebe

Mayor Beebe read the proclamation into the record and presented Mr. Thao Tu, President of the Vietnamese Community of Oregon, with the proclamation.

Staff Reports and Requests:

5. City Manager’s Report– Steve Forrester

Steve Forrester, City Manager went through highlights for each department, adding that the locomotive should be in Klamath Falls by Friday and all major hurdles have been passed.

Kelly Coffelt, Airport Manager stated that the FBO has taken over quite a bit of the operations. There are two large hangars under construction. They are working on the cross-wind runway that is a \$4M project. They are still trying to get the T-hangar project off the ground.

There were discussions regarding the runway project and Erickson Air.

Mr. Forrester continued with his report adding that there is an interest in a community center being led by the Kiwanis they are just in discussions at this point and will report back to Council.

Discussions continued regarding someone taking CPR and was able to save a man’s life right after the training and possibly making this a community outreach thing. Also, how Narcan saved a life on a public transit bus.

There were no questions or comments.

Committee Reports

Councilor Hutchison attended the Meta awards and was impressed with most awards being related to children.

Councilor Hutchison also attended the Crook County Wildfire Protection Plan update meeting. They talked about the risk assessment areas and are still working through the plan with hopes to

have completed by end of year. OSU Extension is having a workshop on April 13th for wildfire preparedness.

There were discussions regarding cutting trees down on your own property and creating defensible space on your property.

There were no other reports.

Ordinances:

6. Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps (FIRST PRESENTATION) – Josh Smith

Josh Smith, Planning Director explained that this is a recommendation from the Planning Commission. There are no changes since our last discussion with Council.

There were no questions.

Councilor Smith made a motion to approve the first presentation of Ordinance No 1289. Motion seconded. No discussion on motion. All in favor, motion carried.

Resolutions

7. Resolution No 1591 – Approving an Amendment to Funding Agreement with City and OID Regarding Combs Flat Rd. to Peters Rd. Extension Project – Casey Kaiser

Casey Kaiser went through a power point that provided a refresher on the background information for this project. Mr. Kaiser explained that the Ochoco Irrigation District (OID) canal piping project shares the same footprint as the Combs Flat Rd. project.

Mr. Kaiser explained that collaborating on this project resulted in significant savings to both entities, but not having to build a bridge for the city as well as other items.

Bruce Scanlon, OID Manager came forward explaining that Phase I (phase that has had the Combs Flat Road and Laughlin intersection closed) of the project is close to the finish line. Mr. Scanlon referred to a zig zag portion of the canal that would have cost more to purchase pipe versus being able to run pipe adjacent to the extension of the road.

Discussions continued regarding changes in elevation, the part for Phase I finally coming in.

Mr. Kaiser explained that we hope to have a contract in place by June with prep work to begin right after and then can jump into the pipe work after irrigation season.

There were discussions regarding in-kind work, the existing canal being dangerous to humans and animals and having a significant water savings.

Councilor Hutchison made a motion to approve Resolution No 1591. Motion seconded. All in favor. No discussion on motion. All in favor, motion carried.

8. Resolution No 1592 – Authorizing the City to Approve an IGA Between Crook County and the City for Management of the Crook County / Prineville Airport – Steve Forrester

Mr. Forrester stated that nothing has changed since the presentation to Council by Andy Parks.

Councilor Merritt made a motion to approve Resolution No 1592. Motion seconded. No discussion on motion. All in favor, motion carried.

Visitors, Appearances and Requests:

No one came forward.

Adjourn

Councilor Smith made a motion to adjourn the meeting. Motion seconded. No discussion on motion. All in favor, motion carried.

Meeting adjourned at 7:21 P.M.

Motions and Outcomes:

Motion:	Outcome	Beebe	Howard	Hutchison	Merritt	Smith	Sumner	Uffelman
Consent Agenda as Presented	PASSED	Y	-	Y	Y	Y	Y	-
Ordinance No 1289 – Amending the Prineville Zoning Map and Comprehensive Plan Map to Reconcile Discrepancies Between the Two Maps (FIRST PRESENTATION)	PASSED	Y	-	Y	Y	Y	Y	-
Resolution No 1591 – Approving an Amendment to Funding Agreement with City and OID Regarding Combs Flat Rd. to Peters Rd. Extension Project	PASSED	Y	-	Y	Y	Y	Y	-
Resolution No 1592 – Authorizing the City to Approve an IGA Between Crook County and the City for Management of the Crook County / Prineville Airport	PASSED	Y	-	Y	Y	Y	Y	-
Adjourn Meeting	PASSED	Y	-	Y	Y	Y	Y	-

Public Records Disclosure

Under the Oregon public records law, all meeting information, agenda packets, ordinances, resolutions, audio and meeting briefs are available at the following URL:

<https://www.cityofprineville.com/meetings> .