

**FOR OFFICE USE ONLY**

Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_

# City of Prineville

387 NE THIRD STREET ♦ PRINEVILLE, OREGON 97754

## COMMUNITY DEVELOPMENT

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## Counter Review Decision

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Property Address: \_\_\_\_\_ Tax Lot(s): \_\_\_\_\_

Subdivision and Lot #(s): \_\_\_\_\_ Zone: \_\_\_\_\_

Present Use:  Commercial  Industrial  Residential  Vacant  Other (Describe)

Project Description \_\_\_\_\_

### Decision Type:

- Change of Use
- Residential Addition
- Commercial/Industrial Addition
- Minor Sign Change
- Other \_\_\_\_\_
- Site Plan Attached
- Floodplain
- Flood Cert Required

### Specific items discussed at the counter meeting:

1. **Fire:** Access? Sprinklers? Hydrant available? \_\_\_\_\_
2. **Water & Sewer:**  Existing Connections?  Appropriate Sizes?
3. **System Development Charges Applicable:** Water, Sewer, Parks, Traffic: \_\_\_\_\_
4. **Comments:** (E.G.: Buffering/Screening; Fences; Natural Features;)  
\_\_\_\_\_  
\_\_\_\_\_

## APPROVAL (For City staff use only)

### Conditions of Approval:

1)

Planning Official Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Date: \_\_\_\_\_