

**RESOLUTION NO. 1562  
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING  
APPROPRIATIONS FOR 2022-2023 BN**

**Whereas**, the City of Prineville is in need of a supplemental budget for the biennial budget 2022-23, commencing July 1, 2021, and

**Whereas**, discussion to adopt the supplemental budget was held before the City Council on June 27, 2023; and

**Whereas**, now is the proper time to pass a resolution adopting the supplemental budget and making appropriations.

**Now, therefore, the City of Prineville resolves as follows:**

1. That the City of Prineville does hereby adopt the supplemental budget in the sum total of \$1,520,200.
2. That the additional amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated as follows:

**Summary of Supplemental Budget BN 2022-2023**

**Amounts shown are revised appropriation totals in those funds being modified.**

**General Fund**

Expenditures (proposed changes)	
Non-Departmental	\$ 6,490,000
Revised Total Fund Expenditures	\$ 20,483,879
Resources (proposed changes)	
Intergovernmental Revenue	\$ 2,510,100
Transient Lodging Taxes	\$ 796,900
Revised Total Fund Resources	\$ 20,483,879

To adjust Non-departmental to allow for unanticipated biomass project expenditures of \$500,000, unanticipated CDBG - housing rehab loans totaling \$22,300, and transient lodging taxes to the Chamber of Commerce totaling roughly \$96,900. These expenditures were not anticipated at the time the budget was adopted and are largely being reimbursed through grants and transient lodging taxes.

**PERS Fund**

Expenditures (proposed changes)		
Transfers	\$	380,000
Contingency	\$	1,064,818
Revised Total Fund Expenditures (no change)	\$	2,077,718
Resources		
Revised Total Fund Resources (no change)	\$	2,077,718

To adjust expenditures to allow for a transfer to the Police Department for acquiring and equipping four police vehicles. This transfer is being covered by contingency.

**Transportation Fund**

Expenditures (proposed changes)		
Capital Outlay	\$	1,734,200
Revised Total Fund Expenditures	\$	4,030,393
Resources (proposed changes)		
Miscellaneous Revenue	\$	93,000
Revised Total Fund Resources	\$	4,030,393

To adjust expenditures to allow for a sidewalk lighting project. These costs will be covered from a grant received from the Crook County Chamber of Commerce.

**Transportation SDC Fund**

Expenditures (proposed changes)		
Transfers	\$	85,000
Revised Total Fund Expenditures	\$	3,774,745
Resources (proposed changes)		
System development charges	\$	910,000
Revised Total Fund Resources	\$	3,774,745

To adjust expenditures for transfers to capture the five percent administration fee. These costs will be covered from additional revenue collected from SDC's.

**Wastewater SDC Fund**

Expenditures (proposed changes)		
Materials and Services	\$	21,000
Capital outlay	\$	280,000
Transfers	\$	449,000
Revised Total Fund Expenditures	\$	763,660
Resources (proposed changes)		
System development fees	\$	651,000
Revised Total Fund Resources	\$	763,660

To adjust expenditures to cover costs in capital outlay and materials and services for the Wastewater Reuse Project, and increase transfers to the administrative funds to capture the five percent administrative fee for additional dollars collected. These costs will be covered by additional SDC's collected not anticipated at budget time.

**Water Fund**

Expenditures (proposed changes)		
Materials and Services	\$	2,262,800
Capital outlay	\$	1,255,000
Revised Total Fund Expenditures	\$	9,953,318
Resources (proposed changes)		
Charges for Services	\$	6,635,000
Revised Total Fund Resources	\$	9,953,318

To adjust expenditures to cover additional materials and services costs not anticipated at budget time associated with testing, calibrating and developing an operations manual for the new water treatment facility and electricity. To allow for unanticipated capital expenditures associated with three wells going down. These costs will be covered by additional revenue in charges for services.

**Golf Course Fund**

Expenditures (proposed changes)		
Golf Course	\$	1,848,400
Revised Total Fund Expenditures	\$	3,851,025
Resources (proposed changes)		
Charges for Services	\$	2,037,800
Revised Total Fund Resources	\$	3,851,025

To adjust expenditures to cover additional costs not anticipated at budget time in the Golf Course Department. Unanticipated costs include accrued leave and inventory due to increases in sales. These costs will be covered by an increase in charges for services.

**Administration Fund**

Expenditures (proposed changes)		
Administration / Team Services	\$	1,903,000
Information Technology	\$	2,768,900
Revised Total Fund Expenditures	\$	7,028,549
Resources (proposed changes)		
Charges for Services	\$	6,105,600
Intergovernmental	\$	275,000
Revised Total Fund Resources	\$	7,028,549

To adjust expenditures to cover additional costs not anticipated at budget time in both the Administration / Team Services Department and Information Technology associated with accrued leave and 911 user equipment upgrades. These costs will be covered by an increase in charges for services and intergovernmental revenue for the reimbursement from the 911 users.

**Building Facilities / Property Fund**

Expenditures (proposed changes)	
City Hall Facility	
Police Facility	\$ 1,181,200
Public Works Facility	\$ 79,000
Contingency /Other requirements	\$ 543,128
Revised Total Fund Expenditures (no change)	\$ 4,650,728
Resources (proposed changes)	
Revised Total Fund Resources (no change)	\$ 4,650,728

To adjust expenditures to cover additional costs not anticipated in the Police Facility largely associated with a water leak that soaked through to the foundation. Other expenditures requiring an adjustment are in the Public Works Facility for increases in utilities and to fix a garage door. These costs will be covered by contingency.

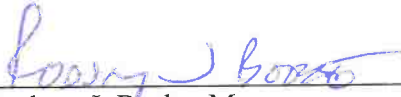
**Airport Fund**

Expenditures (proposed changes)	
Personnel Services	\$ 338,000
Contingency /Other requirements	\$ 85,139
Revised Total Fund Expenditures (no change)	\$ 2,540,436
Resources (proposed changes)	
Revised Total Fund Resources (no change)	\$ 2,540,436

To adjust expenditures to cover additional costs not anticipated at budget time in personnel services. This unanticipated expenditure is largely associated with needed accrued leave adjustments. This costs will be covered by contingency.

TOTAL SUPPLEMENTAL BUDGET \$ 1,520,200

Approved and Adopted by the City Council this 27th day of June, 2023.

  
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Rodney J. Beebe, Mayor

ATTEST:

  
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Lisa Morgan, City Recorder