

**RESOLUTION NO. 1581
CITY OF PRINEVILLE, OREGON**

**A RESOLUTION APPROVING AN AMENDMENT TO A PERSONAL SERVICES
AGREEMENT WITH DOWL, LLC TO PROVIDE ENGINEERING SERVICES**

Whereas, on or about April 1, 2021, the City of Prineville (“City”) and DOWL, LLC, (“DOWL”) entered into a Personal Services Agreement (“Agreement”) to provide engineering services to assist with preparing all construction documents and assisting with permitting for Combs Flat Road and Peters Road extensions.

Whereas, an amendment to the Agreement is required to add additional Scope of Services to include NRHP Evaluation and DEQ 12—C Permit Assistance.

Whereas, the additional services will increase the compensation to DOWL by \$74,900.00 to a revised not-to-exceed total of \$463,349.00.

Whereas, DOWL has prepared an amendment to Standard Agreement for Professional Services, attached hereto and incorporated herein (“Amendment”).

Whereas, City Staff believes it is in the best interest of the City to approve and execute the Amendment.


NOW, THEREFORE, the City of Prineville resolves that the Amendment to Standard Agreement for Professional Services is hereby approved and that the City Manager is authorized to sign such Amendment to Standard Agreement to Professional Services on behalf of the City.

Approved by the City Council this 14~~th~~ day of November, 2023.



Rodney J. Beebe, Mayor

ATTEST:



Lisa Morgan, City Recorder



**AMENDMENT TO STANDARD AGREEMENT
FOR PROFESSIONAL SERVICES
AMENDMENT NO. 1-A #4**

DOWL Project Number / Agreement Number: 2122.14617.03

Client: City of Prineville

Project Name: Combs Flat Road-Peters Road Extension – Segment 1A

Effective Date of Standard Agreement for Professional Services April 1, 2021

The above Agreement is hereby amended as follows:

1. SCOPE OF SERVICES / SCHEDULE:

The Scope of Services currently authorized to be performed by DOWL in accordance with the Agreement and previous amendments, if any, is modified as set forth in **EXHIBIT A-1**, attached to, and made a part of this Amendment to the above Agreement.

2. COMPENSATION:

Compensation to DOWL for the additional services agreed to and set forth in Exhibit A-1 shall be increased by \$74,900.00 to a revised not-to-exceed total of \$463,349.00.

The following Exhibits are hereby made a part of this Amendment:

- EXHIBIT A-1, "Amendment to Original Scope of Service"

All other terms and conditions of the original Agreement not modified by this or previous Amendments remain in effect and unchanged.

IN WITNESS WHEREOF, the parties of the original Agreement have executed this Amendment as of the 24th day of October, 2023

Accepted for Client:

By: _____

Printed

Name: Steve Forrester

Title: City Manager

Date: November 14, 2023

Accepted for DOWL:

By: _____

Printed

Name: Lynn J. Bruno

Title: Civil Eng. PA.

Date: 10/24/2023



This is **EXHIBIT A-1**, referred to in and part of the **Amendment No. 1-A #4 to the Standard Agreement for Professional Services**.

DOWL Project Number / Agreement Number: 2122.14617.03

Engineer's Scope of Services / Schedule

Scope of Services:

Task 8 – Site 3304-06 NRHP Evaluation

1. See attached Historical Research Associates, Inc Scope of Work: NRHP Evaluation of Site 3304-06, dated October 16, 2023. Historical Research Associates, Inc. will be a subconsultant to DOWL. DOWL will include a standard 10% markup on the subconsultant.
2. Additional support and coordination with regulatory agencies, consultants (Historical Research Associates, Inc.), and communication with the City. Support services are anticipated to include assisting with agency requests, reports, and permitting.

Task 9 – DEQ 1200-C Permit Assistance

1. Assemble permit application materials including the application forms, plans, details, and specifications to support the permit application (1200-C Permit Application Package).
2. Prepare RUSLE2 calculations to support the Natural Buffer Requirement found in Section 2.2.4.
3. Provide the draft 1200-C Permit Application Package to the City for review. The City will provide 1 set of comments to DOWL for final edits to the 1200-C Permit Application Package.
4. The City will be responsible for reviewing, certifying, submitting, and managing the 1200-C application on the DEQ online reporting system (Your DEQ Online). It is assumed the City, or their designee, will be responsible for all 1200-C monitoring and reporting required during construction. The City will be responsible for payment of any associated fees. City will provide Planning Department Signature on the Land use Compatibility Statement and the City will initiate the online application and be listed as applicant on the 1200-C application.
5. It is assumed that an Environmental Management Plan will not be required.
6. Prepare a dewatering plan with input from local contractors.
7. Refine the Erosion and Sediment Control Plan (ESCP) to address each phase of construction (clearing and grading, streets and utilities, landscaping and stabilization), natural buffer zone, and requirements of the 1200-C applications.
8. Task Deliverables:
 - a. Draft and Final 1200-C Permit Application Package
 - b. Draft and Final ESCP
 - c. Draft and Final RUSLE2 supporting documentation

Schedule:

The schedule is modified for a final completion date of June 15, 2024.