

RESOLUTION NO. 1263

A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE CITY OF PRINEVILLE FOR FISCAL YEAR 2015-16

The Prineville City Council specifically finds that:

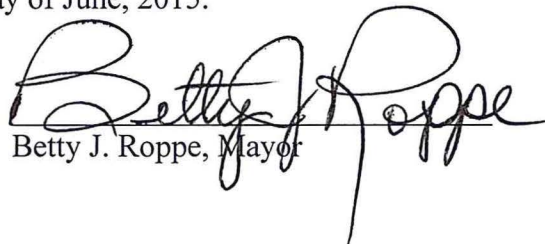
WHEREAS, various City Ordinances and state statutes allow the City to establish certain fees by Resolution; and

WHEREAS, The City of Prineville desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

WHEREAS, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

NOW THEREFORE, the City of Prineville hereby resolves that the fee and charge schedule attached to this Resolution as Exhibit A is hereby adopted with said fees and charges to be effective July 1, 2015, and continue in effect until modified by the Prineville City Council.

Approved by the City Council this 23rd day of June, 2015.


Betty J. Roppe, Mayor

ATTEST:


Lisa Morgan, City Recorder

Rate Schedule 15-16									
Exhibit A									
		Base 15-16							
		Charge	Additional Charges / Comments						
1.0	Police								
1.1	Police Personnel Outside Services								
1.1.1	Sergeant	76.75	per hour						
1.1.2	Officer	64.00	per hour						
1.1.3	Reserve officer	32.75	per hour						
1.1.4	Vehicle	31.75	per hour						
1.2	Diversion Class for Failure to Yield for Pedestrians	45.50	per person						
1.3	Copies of Documents/Reports	19.50	minimum					each additional page (after 8 pages)	
1.4	Copies of Tapes	32.75	1 hour minimum					each additional hour	
1.5	Tow Fees	126.00	per vehicle, per incident						
1.6	Bicycle License	8.50	per bicycle						
1.7	Burn Barrel Permits	32.75	annual permit						
1.8	Transient Vendor's License								
1.8.1	Annual License	157.50							
1.8.2	Daily License								
1.8.3	Three Day License	32.75							
1.8.4	Thirty Day License	96.50							
1.9	Social Gaming License	205.00	annual						
1.10	Liquor License								
1.10.1	New Application for Permanent License	100.00							
1.10.2	Change of Ownership	75.00							
1.10.3	Annual Renewal of Permanent License	35.00							
1.10.4	Temporary (event)	100.00							
1.10.5	Renewal of Temporary License								
	(Within 18 months after paying initial temporary license fee)							May be reduced to \$35.00 per event under authority and discretion of Chief of Police or his designee.	
1.11	Taxicab License	50.00	annual						
1.11.1	Additional Vehicle	25.00							
1.12	Administrative Research	63.00	per hour (one hour minimum)						
1.13	Alarm Monitoring								
1.13.1	Direct Alarm Monitoring	56.75							
1.13.2	Auto-dial Monitoring	56.75							
1.13.3	Alarm Response Calls								
1.13.3.1	First & Second Response Call	-							
1.13.3.2	Third Response Call	28.50							Charges for police response to alarms. Charges are assessed after the second call within the same month.
1.13.3.3	Fourth Response Call	56.75							
1.13.3.4	Fifth Response Call	85.00							
1.14	Conference Room Rental	15.75	per four hour block						Conference Room fees are waived for non-profit uses.
1.14.1	Multimedia/Projector Fees for Conference Room	15.50	per four hour block						
1.14.2	Network Access (Internet) for Conference Room	25.75	per day						
1.15	Second Hand Pawn Review Fee								
1.15.1	1 to 25 Items	28.50							
1.15.2	Anything Over Initial 25 Items	28.50							
1.16	Overnight Camping Permit	50.00							

		Base 15-16							
2.0	Community Development		Charge	Additional Charges / Comments					
2.1	Site Plan Review								
2.1.1	Residential								
2.1.1.1	1-2 units		126.00						
2.1.1.2	Multi-family (3-4 units)		371.00						
2.1.1.3	Mobile Home in Park		84.00						
2.1.1.4	Non-dwelling Addition		95.00						
2.1.1.5	Dwelling Addition		95.00						
2.1.2	Commercial								
2.1.2.1	Use Change		165.00						
2.1.3	New Construction								
2.1.3.1	1 - 20,000 sqft.		1,280.00						
2.1.3.2	20,001 - 50,000 sqft.		1,755.00						
2.1.3.3	50,001 - 100,000 sqft.		2,177.00						
2.1.3.4	100,001 - 200,000 sqft.		2,937.00						
2.1.3.5	Each Additional 100,000 sqft. over 200,000 sqft.		811.00						
2.1.4	Industrial								
2.1.4.1	0 - 10,000 sqft.		1,280.00						
2.1.4.2	10,001 - 50,000 sqft.		1,755.00						
2.1.4.3	50,001 - 200,000 sqft.		2,177.00						
2.1.4.4	Each Additional 100,000 sqft. over 200,000 sqft.		811.00						
2.1.5	Expansion of Existing Approved Outright Use < 25%		50% of fee listed above						
2.2	Conditional Use Permits (plus hearing fee if required)								
2.2.1	Residential								
2.2.1.1	1-2 Family		231.00	plus 200.00 if hearing required					
2.2.1.2	Multi-family		1,536.00						
2.2.1.3	Mobile Park		3,305.00						
2.2.1.4	Use Change		435.00						
2.2.2	Commercial								
2.2.2.1	Use Change		579.00						
2.2.3	New Construction								
2.2.3.1	1 - 20,000 sqft.		1,710.00						
2.2.3.2	20,001 - 50,000 sqft.		2,520.00						
2.2.3.3	50,001 - 100,000 sqft.		3,535.00						
2.2.3.4	100,001 - 200,000 sqft.		4,898.00						
2.2.3.5	Each Additional 100,000 sqft. over 200,000 sqft.		1,159.00						
2.2.4	Industrial								
2.2.4.1	0 - 10,000 sqft.		1,710.00						
2.2.4.2	10,001 - 50,000 sqft.		2,520.00						
2.2.4.3	50,001 - 200,000 sqft.		3,547.00						
2.2.4.4	Each Additional 100,000 sqft. over 200,000 sqft.		1,159.00						
2.2.5	Expansion of Existing Approved Conditional Use < 25%		50% of fee listed above						
2.2.6	Hearings Fee		695.00						

2.3	Other Applications						
2.3.1	Home Occupations	516.00	plus 200.00 if hearing required				
2.3.2	Telecommunications Tower/Co-locate	3,231.00					
2.3.3	Espresso Stands	1,280.00					
2.3.4	Government/Non-profit	1,280.00					
2.3.5	Revision/Amendment	75% of new application fee					
2.3.6	Reconsideration	763.00					
2.3.7	Declaratory Ruling	958.00	plus 600.00 if hearing required				
2.3.8	Street Renaming	318.00	plus cost of sign(s)				
2.3.9	Revocable Permit	59.00					
2.3.10	Measure 49 Claim	2,122.00	refundable if approved				
2.3.11	Miscellaneous requests	225.00	plus 200.00 if hearing required				
2.3.12	Other Miscellaneous requests	Charged at actual cost per hour					
2.4	Nonconforming Use Determination						
2.4.1	Administrative	260.00					
2.4.2	Planning Commission	536.00					
2.5	Variance Application						
2.5.1	Major	1,426.00					
2.5.2	Minor	231.00	plus 200.00 if hearing required				
2.5.3	Riparian Adjustment - Single Family/Duplex Residential	405.00					
2.5.4	Riparian Adjustment - Multi-family and Commercial	579.00					
2.6	Sign Permits	3.10	per sqft.				
2.7	Land Partitioning Applications						
2.7.1	Major Partition	2,893.00					
2.7.2	Minor Partition	1,536.00					
2.7.3	Boundary Line Adjustment	579.00					
2.7.4	Lot Consolidation	347.00					
2.7.5	Final BLA Plat	174.00	60.00 per lot GIS fee (see fee 2.20)				
2.7.6	Final Partition Plat	347.00	60.00 per lot GIS fee (see fee 2.20)				
2.7.7	Final Lot Consolidation Plat	115.00	60.00 per lot GIS fee (see fee 2.20)				
2.8	Subdivisions						
2.8.1	Outline Development Plan 5 Acres or Less	4,635.00					
2.8.1.1	Outline Development Plan Over 5 Acres	8,007.00					
2.8.2	Tentative Plans	2,405.00	plus 22.00 per additional lot				
2.8.3	Tentative Plan Revision	75% of new application fee					
2.8.4	Final Plat	695.00	plus 12.00 per lot & 60.00 per lot GIS fee (see fee 2.20)				
2.8.5	Final Plat Bonding Review and Development Agreements	3,287.00					
2.8.6	Final Plat Extensions	521.00	plus engineering fees for construction drawings				
2.8.7	Final Plat Revision/Amendment	40% of new application fee					
2.9	Comprehensive Plan Amendment						
2.9.1	Plan Amendment and/or UGB Expansion 20 Acres or Less	6,500.00					
2.9.2	Plan Amendment and/or UGB Expansion Over 20 Acres	11,000.00					
2.9.3	Text Amendment (Consistent w/ Intent of Comp. Plan)	5,200.00					
2.10	Zoning Ordinance Amendment						
2.10.1	Ordinance Text Amendment	4,572.00					
2.10.2	Minor Ordinance Text Amendment	2,219.00					
2.10.3	Zoning/Overlay Map Amendment	2,546.00					
2.10.4	Street/Alley Vacation or Dedication	1,238.00					
2.10.5	Regulating Master Plan (Mixed Use Zone)	5,468.00					

2.11	Appeals							
2.11.1	To Planning Commission	290.00						
2.11.2	To City Council	2,021.00						
2.12	Administrative Determination							
2.12.1	Written - i.e. Zoning Verifications	17.00						
2.12.2	Bonding Forms and Review (2% of Application Fee)	85.00						
2.13	Document Purchase							
2.13.1	Photocopies/Printed Reports/Documents (8.5"x11" & 11"x 17")	0.40	per page after first five copies					
2.13.2	Large Format Copies (over 11" x 17")	2.00	per page					
2.13.3	Maps	6.00	minimum (actual costs)					
2.13.4	Fax	2.50	first page plus	1.30	each additional page			
2.13.5	Agenda (One Year)	30.00	base plus	0.65	per page			
2.13.6	Agenda Packets (One Year)	300.00						
2.14	Flood Zone Determination							
2.14.1	Written Administrative	17.00						
2.15	Annexation							
2.15.1	Petition to Annex	676.00	plus \$10 per acre					
2.15.2	Other Annexation	676.00	plus \$10 per acre					
2.16	Consortium Agreements							
	Legislative/Quasi-judicial/Pre-application		\$50 per hour (after first hour), applicable to application fee					
2.17	Public Works Review Fees							
2.17.1	Water System Analysis (Fire Flow)	1,250.00						
2.17.2	Sewer System Analysis (Capacity)	1,500.00						
2.17.3	Engineering Review Fee	1,000.00	first two sheets					
2.17.3.1	Additional Sheets	750.00						
	Minimum Scale 1" = 30' (1 inch = 30 feet)							
2.17.4	Construction Inspection Fee	1,000.00	first two sheets					
2.17.4.1	Additional Sheets	750.00						
	Minimum Scale 1" = 30' (1 inch = 30 feet)							
2.17.5	Sidewalk Permit	165.00						
2.17.6	Utility Street Cut Permit (Base)	200.00						
2.17.6.1	Per sqft.	3.25						
2.17.7	Special Permits and Agreements		Charges will be on a per hour basis					
2.17.8	Outside Consultant Review		Actual cost of consultant					
2.17.9	Additional Plan Review (Drawing Review)	125.00						
2.17.10	Additional Inspection time	81.00						
2.18	System Development Charges							
2.18.1	Transportation SDC Fees							
2.18.1.1	Single Family Dwelling (1 Peak Hour Trip)	3,926.04	No Transportation SDC charged to accessory dwellings, but may meet 10% rule					
2.18.1.2	Per Peak Hour Trip* (See Transportation SDC Help Sheet) * Based on Institute of Transportation Engineers Trip Generation Manual	3,926.04						
2.18.2	Water SDC Fees							
2.18.2.1	3/4" Meter (1 EDU) - Max. 810 gpd	3,094.32	No Water SDC charged to accessory dwellings unless					
2.18.2.2	1" Meter (2.5 EDU) - Max. 2,025 gpd	7,735.80	meter added or size increased					
2.18.2.3	1.5" Meter (5 EDU) - Max. 4,050 gpd	15,471.60						
2.18.2.4	2" Meter (8 EDU) - Max. 6,480 gpd	24,754.56						
2.18.2.5	3" Meter (16 EDU) - Max. 12,960 gpd	49,509.12						
2.18.2.6	4" Meter (25 EDU) - Max. 20,250 gpd	77,358.00						
2.18.2.7	6" Meter (50 EDU) - Max. 40,500 gpd	154,716.00						
2.18.2.8	Per Additional 810 gallons per day (GPD) over maximum	3,094.32						

2.18.3	Wastewater SDC Fees							
2.18.3.1	3/4" Meter (1 EDU) - Max. 260 gpd	4,625.68	No Wastewater SDC charged to accessory dwellings unless water meter added or size increased					
	Improvement Fee Breakdown							
2.18.3.1.1	Treatment Expansion	1,179.55	25.50%					
2.18.3.1.2	Collection Improvements	1,665.24	36.00%					
2.18.3.1.3	I & I Reduction Improvements	277.54	6.00%					
	Reimbursement fee							
2.18.3.1.4	Treatment	1,272.06	27.50%					
2.18.3.1.5	Administration Fee	231.29	5.00%					
	Total Wastewater SDC	4,625.68						
2.18.3.2	3/4" Meter (1 EDU) - Max. 810 gpd	4,625.68	Percentage breakdown above applies to all meter sizes					
2.18.3.3	1" Meter (2.5 EDU) - Max. 2,025 gpd	11,564.20	Percentage breakdown above applies to all meter sizes					
2.18.3.4	1.5" meter (5 EDU) - Max. 1,300 gpd	23,128.40	Percentage breakdown above applies to all meter sizes					
2.18.3.5	2" meter (8 EDU) - Max. 2,080 gpd	37,005.44	Percentage breakdown above applies to all meter sizes					
2.18.3.6	3" meter (16 EDU) - Max. 4,160 gpd	74,010.88	Percentage breakdown above applies to all meter sizes					
2.18.3.7	4" meter (25 EDU) - Max 6,500 gpd	115,642.00	Percentage breakdown above applies to all meter sizes					
2.18.3.8	6" meter (50 EDU) - Max. 13,000 gpd	231,284.00	Percentage breakdown above applies to all meter sizes					
2.18.3.9	Per Additional 260 gallons per day (gpd) over maximum	4,625.68	Percentage breakdown above applies to all meter sizes					
2.19	Crook County Parks & Recreation SDC Fees	1,887.00						
	Note: Parks & Recreation fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.							
2.20	GIS Fee	60.00						
	Note: GIS fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.							
		Base 15-16						
3.0	Water Rates & Fees	Charge	Additional Charges / Comments					
3.1	Residential Rates							
3.1.1	Senior Citizen Credit	(4.25)	per month (income must qualify), 24% of base fee					
3.1.2	Monthly Water Rates (Minimum Charges)							
3.1.3	3/4" Meter	17.73						
3.1.4	1" Meter	21.21						
3.1.5	1.5" Meter	37.01						
3.1.6	2" Meter	57.27						
3.1.7	3" Meter	78.65						
3.1.8	4" Meter	92.51						
3.1.9	6" Meter	177.35						
3.1.10	Commodity Charge	1.84	per unit (100 cubic feet) of water used					
3.1.11	Suspension Fee / Service Charge							
3.1.11.1	During Business Hours	25.00						
3.1.11.2	After Business Hours	50.00						
3.1.11.3	After/ Unauthorized Use	50.00						

3.2	Commercial & Industrial Rates						
	Monthly Water Rates (Minimum Charges)						
3.2.1	3/4" Meter	27.00	14 units (1,400 cubic feet) included				
3.2.2	1" Meter	33.16	17 units (1,700 cubic feet) included				
3.2.3	1.5" Meter	77.88	42 units (4,200 cubic feet) included				
3.2.4	2" Meter	115.67	62 units (6,200 cubic feet) included				
3.2.5	3" Meter	215.89	116 units (11,600 cubic feet) included				
3.2.6	4" Meter	362.40	196 units (19,600 cubic feet) included				
3.2.7	6" Meter	678.49	367 units (36,700 cubic feet) included				
3.2.8	Commodity Charge	1.84	per unit (100 cubic feet) of water used				
3.2.9	Suspension Fee / Service Charge						
3.2.9.1	During Business Hours	25.00					
3.2.9.2	After Business Hours	50.00					
3.2.9.3	After /Unauthorized Use	50.00					
3.2.11	Bulk Water Rates						
3.2.11.1	First 18,000 Gallons	11.58	rate per each 750 gallons used to 18,000 gallons				
3.2.11.2	Additional	10.40	rate per each 750 gallons over 18,000 gallons				
3.2.12	Monthly Standby Fire Protection						
3.2.12.1	2" or Less	16.94					
3.2.12.2	3"	21.61					
3.2.12.3	4"	26.21					
3.2.12.4	6"	35.47					
3.2.12.5	8"	40.86					
3.2.12.6	10" or Above	49.25					
3.2.13	Water Connection						
3.2.13.1	3/4"	601.52	Plus actual cost of meter				
3.2.13.2	1"	685.98	Plus actual cost of meter				
3.2.13.3	1.5"	1,566.63	Plus actual cost of meter				
3.2.13.4	2"	1,887.99	Plus actual cost of meter				
3.2.13.5	3"	3,105.45	Plus actual cost of meter				
3.2.13.6	4"	3,174.46	Plus actual cost of meter				
3.2.13.7	6"	4,475.35	Plus actual cost of meter				

3.3	Water Meters							
3.3.1	3/4" Meter	218.75						
3.3.2	1" Meter	318.75						
3.3.3	1.5" Meter	535.00						
3.3.4	2" Meter	642.50						
3.3.5	Larger Sizes	Call for pricing						
3.4	Water Deposit	40.00						
3.5	Meter Test Fee	85.00						
3.6	Delinquent Fee (Late Fee)	1.50%						
3.7	Penalty Fee (For Items Sent to Lien)	10.00%						
***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***								
		Base 15-16						
4.0	Sewer Fees and Charges	Charge	Additional Charges / Comments					
4.1	Residential Rates							
4.1.1	Senior Citizen Credit	(6.21)	per month (income must qualify), 12% of base fee					
4.1.2	Monthly Flat Rate	51.81	per dwelling unit					
4.2	Commercial Rates							
4.2.1	General Service Uses							
4.2.1.1	Monthly Flat Rate	51.81	per dwelling unit					
4.2.2	Large General Service Uses							
4.2.2.1	Flat Rate	126.78						
4.2.2.2	Metered or Estimated Water Usage in Excess of 30 Units per Month (A Unit of Water is 100 Cubic Feet)							
		3.41	per excess unit					
4.2.3	Industrial Use	To be determined on a case by case basis						
4.2.4	Connection Fee	739.13						
4.3	Sewer Deposit	100.00						
4.4	Delinquent Fee (Late Fee)	5.00	plus 1.00%					
4.5	Penalty Fee (For Items Sent to Lien)	10.00%						
***Note: The base charge for sewer service shall apply at all times whether or not the property is occupied. ***								
		Base 15-16						
5.0	Franchise Fees and Other Taxes	Charge	Additional Charges / Comments					
5.1	Transient Room Tax	8.50%						
5.2	Franchise Fees							
5.2.1	Cascades Natural Gas	5.00%						
5.2.2	Crestview Cable	5.00%						
5.2.3	Pacific Power	5.00%						
5.2.4	Prineville Disposal	5.00%						
5.2.5	CenturyLink	7.00%						
5.3	Privilege Tax							
5.3.1	Third-party Electricity/Natural Gas Suppliers	5.00%						
		Base 15-16						
6.0	Administrative Fees and Charges	Charge	Additional Charges / Comments					
6.1	Photocopies/Printed Reports	0.40						
6.2	Fax Charges							
6.2.1	First Page	2.50						
6.2.2	Each Additional Page	1.30	per page					

6.3	Public Records Fees (Non-Police)						
6.3.1	Transmitted by Email (Pp to 10MB in Size)	5.00	For records relating to the Police Department, refer to fees in section 1.0				
6.3.2	Transmitted by Fax (First Page)	2.42					
6.3.3	Transmitted by Fax (Each Additional Page - 10 Page Limit)	1.30					
6.3.4	Records Copied to CD (each CD)	5.00					
6.3.5	True Copy Certification	5.00					
6.4	NSF Charges	33.00					
6.5	Notary Fee	10.00					
6.6	Research / Accounting	Actual Cost Incurred					
6.7	Lien Search Fee	25.00					
		Base 15-16					
7.0	City Wide Standard Hourly Billing Rate	Charge	Additional Charges / Comments				
7.1	Multiplier	2.5 x Employee Hourly Pay Rate					