

RESOLUTION NO. 1194
A RESOLUTION ESTABLISHING FEES AND CHARGES FOR THE
CITY OF PRINEVILLE FOR FISCAL YEAR 2012-2013

The Prineville City Council specifically finds that:

WHEREAS, various City Ordinances and state statutes allow the City to establish certain fees by Resolution; and

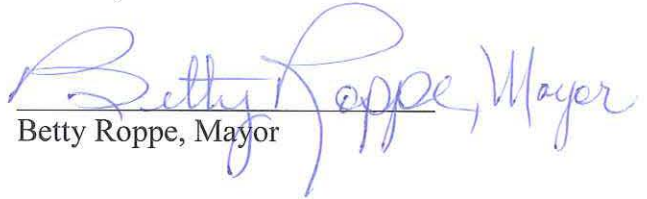
WHEREAS, the City of Prineville desires to establish and recover certain City costs from fees and charges levied in providing City services, products, and regulations; and

WHEREAS, the City Manager has caused review of all City fees and charges and determined the costs of such fees and charges; and

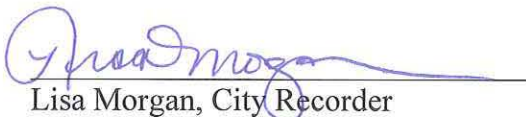
NOW, THEREFORE, it is hereby resolved that the fee and charge schedule attached to this Resolution as Exhibit A is hereby adopted with said fees and charges to be effective July 1, 2012, and continue in effect until modified by the Prineville City Council.

APPROVED BY THE CITY COUNCIL ON THE 26th DAY OF JUNE, 2012

SIGNED BY THE MAYOR ON THE 26th DAY OF JUNE, 2012.


Betty Roppe, Mayor

ATTEST:


Lisa Morgan, City Recorder

Rate Schedule 12-13					
Exhibit A					
		Base 12-13			
		Charge	Additional Charges / Comments		
1.0	Police				
1.1	Police Personnel Outside Services				
1.1.1	Sergeant	74.50	per hour		
1.1.2	Officer	62.25	per hour		
1.1.3	Reserve officer	31.75	per hour		
1.1.4	Vehicle	30.75	per hour		
1.2	Diversion Class for Failure to Yield for Pedestrians	44.00	per person		
1.3	Copies of Documents/Reports	19.00	minimum	0.75	each additional page (after 8 pages)
1.4	Copies of Tapes	31.75	1 hour minimum	31.75	each additional hour
1.5	Tow Fees	122.00	per vehicle, per incident		
1.6	Bicycle License	8.25	per bicycle		
1.7	Burn Barrel Permits	31.75	annual permit		
1.8	Transient Vendor's License				
1.8.1	Annual License	153.00			
1.8.2	Daily License				
1.8.3	Three Day License	31.75			
1.8.4	Thirty Day License	93.75			
1.9	Social Gaming License	199.00	annual		
1.10	Liquor License				
1.10.1	New Application for Permanent License	100.00			
1.10.2	Change of Ownership	75.00			
1.10.3	Annual Renewal of Permanent License	35.00			
1.10.4	Temporary (event)	100.00			
1.10.5	Renewal of Temporary License (Within 18 months after paying initial temporary license fee)				May be reduced to \$35.00 per event under authority and discretion of Chief of Police or his designee.
1.11	Taxicab License	121.50	annual		
1.11.1	Additional Vehicle	30.75			
1.12	Administrative Research	61.25	per hour (one hour minimum)		
1.13	Alarm Monitoring				
1.13.1	Direct Alarm Monitoring	55.00			
1.13.2	Auto-dial Monitoring	55.00			
1.13.3	Alarm Response Calls				
1.13.3.1	First & Second Response Call	-			Charges for police response to alarms. Charges are assessed after the second call within the same month.
1.13.3.2	Third Response Call	27.50			
1.13.3.3	Fourth Response Call	55.00			
1.13.3.4	Fifth Response Call	82.50			
1.14	Conference Room Rental	15.25	per four hour block		Conference Room fees are waived for non-profit uses.
1.14.1	Multimedia/Projector Fees for Conference Room	15.00	per four hour block		
1.14.2	Network Access (Internet) for Conference Room	25.00	per day		
1.15	Second Hand Pawn Review Fee				
1.15.1	1 to 25 Items	27.50			
1.15.2	Anything Over Initial 25 Items	27.50			
		Base 12-13			
2.0	Community Development				
2.1	Site Plan Review				
2.1.1	Residential				
2.1.1.1	1-2 units	116.00			
2.1.1.2	Multi-family (3-4 units)	340.00			
2.1.1.3	Mobile Home in Park	77.00			
2.1.1.4	Non Dwelling Addition	87.00			
2.1.1.5	Dwelling Addition	87.00			
2.1.2	Commercial				
2.1.2.1	Use Change	151.00			
2.1.3	New Construction				
2.1.3.1	1 - 20,000 sqft.	1,172.00			
2.1.3.2	20,001 - 50,000 sqft.	1,607.00			
2.1.3.3	50,001 - 100,000 sqft.	1,993.00			
2.1.3.4	100,001 - 200,000 sqft.	2,687.00			
2.1.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	743.00			
2.1.4	Industrial				
2.1.4.1	0 - 10,000 sqft.	1,172.00			
2.1.4.2	10,001 - 50,000 sqft.	1,607.00			
2.1.4.3	50,001 - 200,000 sqft.	1,993.00			
2.1.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	743.00			
2.1.5	Expansion of Existing Approved Outright Use < 25%		50% of fee listed above		
2.2	Conditional Use Permits (plus hearing fee if required)				
2.2.1	Residential				
2.2.1.1	1-2 Family	212.00	plus 200.00 if hearing required		
2.2.1.2	Multi-family	1,406.00			
2.2.1.3	Mobile Park	3,024.00			
2.2.1.4	Use Change	398.00			
2.2.2	Commercial				
2.2.2.1	Use Change	530.00			
2.2.3	New Construction				
2.2.3.1	1 - 20,000 sqft.	1,565.00			
2.2.3.2	20,001 - 50,000 sqft.	2,307.00			
2.2.3.3	50,001 - 100,000 sqft.	3,236.00			

2.2.3.4	100,001 - 200,000 sqft.	4,483.00			
2.2.3.5	Each Additional 100,000 sqft. over 200,000 sqft.	1,061.00			
2.2.4	Industrial				
2.2.4.1	0 - 10,000 sqft.	1,565.00			
2.2.4.2	10,001 - 50,000 sqft.	2,307.00			
2.2.4.3	50,001 - 200,000 sqft.	3,247.00			
2.2.4.4	Each Additional 100,000 sqft. over 200,000 sqft.	1,061.00			
2.2.5	Expansion of Existing Approved Conditional Use < 25%	50% of fee listed above			
2.2.6	Hearings Fee	637.00			
2.3	Other Applications				
2.3.1	Home Occupations	473.00	plus 200.00 if hearing required		
2.3.2	Telecommunications Tower / Co-locate	2,957.00			
2.3.3	Espresso Stands	1,172.00			
2.3.4	Government Non-profit	1,172.00			
2.3.5	Revision/Amendment	75% of new application fee			
2.3.6	Reconsideration	699.00			
2.3.7	Declaratory Ruling	878.00	plus 600.00 if hearing required		
2.3.8	Additional Pre-application Meeting	646.00			
2.3.9	Street Renaming	291.00	plus cost of sign(s)		
2.3.10	Revocable Permit	54.00			
2.3.11	Miscellaneous requests	206.00	plus 200.00 if hearing required		
2.3.12	Other Miscellaneous requests	Charged at actual cost per hour			
2.4	Nonconforming Use Determination				
2.4.1	Administrative	238.00			
2.4.2	Planning Commission	490.00			
2.5	Variance Application				
2.5.1	Major	1,305.00			
2.5.2	Minor	212.00	plus 200.00 if hearing required		
2.5.3	Riparian Adjustment - Single Family/Duplex Residential	371.00			
2.5.4	Riparian Adjustment - Multifamily and Commercial	530.00			
2.6	Sign Permits	3.10	per sqft.		
2.7	Land Partitioning Applications				
2.7.1	Major Partition	3,417.00			
2.7.2	Minor Partition	1,406.00			
2.7.3	Boundary Line Adjustment	530.00			
2.7.4	Lot Consolidation	318.00	plus 100.00 per additional lot		
2.7.5	Final BLA Plat	160.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.6	Final Partition Plat	318.00	60.00 per lot GIS fee (see fee 2.20)		
2.7.7	Final Lot Consolidation Plat	106.00	60.00 per lot GIS fee (see fee 2.20)		
2.8	Subdivisions				
2.8.1	Outline Development Plan 5 Acres or less	7,328.00			
2.8.1.1	Outline Development Plan 5.1 acres or more	7,328.00			
2.8.2	Tentative Plans	2,201.00	plus 22.00 per additional lot		
2.8.3	Tentative Plan Revision	75% of new application fee			
2.8.4	Final Plat	637.00	plus 12.00 per lot & 60.00 per lot GIS fee (see fee 2.20)		
2.8.5	Final Plat Bonding Review and Development Agreements	3,009.00			
2.8.6	Final Plat Extensions	478.00	plus engineering fees for construction drawings		
2.8.7	Final Plat Revision/Amendment	40% of new application fee			
2.9	Comprehensive Plan Amendment				
2.9.1	Comp. Plan Amendment (no UGB)	10,010.00			
2.9.2	Comp. Plan Amendment (UGB)	10,193.00			
2.9.3	Text Amendment (consistent w/intent of Comp Plan)	4,184.00			
2.9.4	Text Amendment (new policy or program)	4,748.00			
2.10	Zoning Ordinance Amendment				
2.10.1	Ordinance Text Amendment	4,184.00			
2.10.2	Minor Ordinance Text Amendment	2,031.00			
2.10.3	Zoning Map Amendment	4,748.00			
2.10.4	Street/Alley Vacation or Dedication	1,133.00			
2.11	Appeals				
2.11.1	To Planning Commission	266.00			
2.11.2	To City Council	1,850.00			
2.12	Administrative Determination				
2.12.1	Written - i.e. Zoning Verifications	15.45			
2.12.2	Bonding Forms and Review (2% of application fee)	78.00			
2.13	Document Purchase				
2.13.1	Other Document	0.35	per page		
2.13.2	Photocopies/Printed Reports	0.35	per page		
2.13.3	Maps	5.40	minimum (actual costs)		
2.13.4	Fax	2.30	first page plus	1.30	each additional page
2.13.5	Agenda (one year)	28.00	base plus	0.65	per page
2.13.6	Agenda Packets (one year)	273.00			
2.14	Flood Zone Determination				
2.14.1	Written Administrative	15.50			
2.15	Annexation				
2.15.1	Petition to Annex	618.00	plus \$10 per acre		
2.15.2	Other Annexation	618.00	plus \$10 per acre		
2.16	Consortium Agreements				
	w/ Legislative or Quasi judicial changes	Charged at actual cost			
2.17	Public Works Review Fees				
2.17.1	Water System Analysis (Fire Flow)	1,142.00			
2.17.2	Sewer System Analysis (Capacity)	1,489.00			
2.17.3	Traffic Review Fee	2,345.00	Plus consultant cost		
2.17.4	Engineering Review Fee	1,000.00	first two sheets		

2.17.4.1	Additional sheets Minimum scale 1" = 30' (1 inch = 30 feet)	750.00			
2.17.5	Construction Inspection Fee	1,000.00	first two sheets		
2.17.5.1	Additional sheets Minimum scale 1" = 30' (1 inch = 30 feet)	750.00			
2.17.6	Sidewalk Permit	157.00			
2.17.7	Driveway Permit	79.00			
2.17.8	Utility Street Cut Permit (Base)	188.00			
2.17.8.1	Per sqft.	3.10			
2.17.9	Special Permits and Agreements	Charges will be on a per hour basis			
2.17.10	Pre-application Review	First hour complimentary			
2.17.10.1	Each Additional Hour	649.00			
2.17.11	Outside Consultant Review	Actual cost of consultant			
2.17.12	Additional Plan Review (Drawing Time)	113.00			
2.17.13	Additional Inspection time	79.00			
2.18	System Development Charges				
2.18.1	Transportation SDC Fees				
2.18.1.1	Single Family Dwelling (1 Peak Hour Trip)	3,051.21	No Transportation SDC charged to accessory dwellings		
2.18.1.2	Per Peak Hour Trip* (See Transportation SDC Help Sheet) * Based on Institute of Transportation Engineers Trip Generation Manual	3,051.21			
2.18.2	Water SDC Fees				
2.18.2.1	3/4" Meter (1 EDU) - max. 810 gpd	2,698.63	No Water SDC charged to accessory dwellings unless		
2.18.2.2	1" Meter (2.5 EDU) - max. 2025 gpd	6,746.04	meter added or size increased		
2.18.2.3	1.5" Meter (5 EDU) - max. 4050 gpd	13,492.08			
2.18.2.4	2" Meter (8 EDU) - max. 6480 gpd	21,587.95			
2.18.2.5	3" Meter (16 EDU) - max. 12960 gpd	43,175.90			
2.18.2.6	4" Meter (25 EDU) - max. 20250 gpd	67,462.47			
2.18.2.7	6" Meter (50 EDU) - max. 40500 gpd	134,924.95			
2.18.2.8	Per Additional 810 gallons per day (GPD) over maximum	2,698.63			
2.18.3	Wastewater SDC Fees				
2.18.3.1	3/4" meter (1 EDU) - max. 260 gpd	4,034.16	No Sewer SDC charged to accessory dwellings unless		
			water meter added or size increased		
	Improvement Fee				
2.18.3.1.1	Treatment expansion	1,030.32	25.54%		
2.18.3.1.2	Collection improvements	1,451.89	35.99%		
2.18.3.1.3	I & I reduction improvements	241.65	5.99%		
	Reimbursement fee				
2.18.3.1.4	Treatment	1,118.27	27.72%		
2.18.3.1.5	Administration Fee	192.03	4.76%		
	Total Wastewater SDC	4,034.16			
2.18.3.2	1.5" meter (5 EDU) - max. 1,300 gpd	20,208.61	Percentage breakdown above applies to all meter sizes		
2.18.3.3	2" meter (8 EDU) - max. 2,080 gpd	32,333.78	Percentage breakdown above applies to all meter sizes		
2.18.3.4	3" meter (16 EDU) - max. 4,160 gpd	64,667.56	Percentage breakdown above applies to all meter sizes		
2.18.3.5	4" meter (25 EDU) - max 6,500 gpd	101,043.05	Percentage breakdown above applies to all meter sizes		
2.18.3.6	6" meter (50 EDU) - max. 13,000 gpd	108,959.71	Percentage breakdown above applies to all meter sizes		
2.18.3.7	Per Additional 260 gallons per day (gpd) over maximum	4,041.72	Percentage breakdown above applies to all meter sizes		
2.19	Crook County Parks & Recreation SDC Fees	1,887.00			
	Note: Parks & Recreation fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.				
2.20	GIS Fee	60.00			
	Note: GIS fees are not regulated by the City of Prineville. Fees are mandated by Crook County and are subject to change.				
			Base 12-13		
3.0	Water Rates & Fees				
3.1	Residential Rates		Charge	Additional Charges / Comments	
3.1.1	Senior Citizen Credit	(3.78)	per month (income must qualify), 24% of base fee		
3.1.2	Monthly water rates (minimum charges)				
3.1.3	3/4" Meter	15.77			
3.1.4	1" Meter	18.85			
3.1.5	1.5" Meter	32.91			
3.1.6	2" Meter	50.92			
3.1.7	3" Meter	69.94			
3.1.8	4" Meter	82.27			
3.1.9	6" Meter	157.70			
3.1.10	Commodity charge	1.64	per unit (100 cubic feet) of water used		
3.1.11	Service Restoration				
3.1.11.1	During Business Hours	25.00			
3.1.11.2	After Business Hours	51.50			
3.1.11.3	After/ Unauthorized Use	53.00			
3.2	Commercial & Industrial Rates				
	Monthly Water Rates (minimum charges)				
3.2.1	3/4" Meter	24.01	14 units (1400 cubic feet) included		
3.2.2	1" Meter	29.49	17 units (1700 cubic feet) included		
3.2.3	1.5" Meter	69.25	42 units (4200 cubic feet) included		
3.2.4	2" Meter	102.85	62 units (6200 cubic feet) included		
3.2.5	3" Meter	191.98	116 units (11600 cubic feet) included		
3.2.6	4" Meter	322.25	196 units (19600 cubic feet) included		
3.2.7	6" Meter	603.34	367 units (36700 cubic feet) included		
3.2.8	Commodity Charge	1.64	per unit (100 cubic feet) of water used		
3.2.9	Service Restoration				
3.2.9.1	During Business Hours	25.00			
3.2.9.2	After Business Hours	51.50			
3.2.9.3	After /Unauthorized Use	53.00			
3.2.11	Bulk Water Rates				

3.2.11.1	First 18,000 Gallons	10.29	rate per each 750 gallons used to 18,000 gallons		
3.2.11.2	Additional	9.25	rate per each 750 gallons over 18,000 gallons		
3.2.12	Monthly Standby Fire Protection				
3.2.12.1	2" or Less	15.07			
3.2.12.2	3"	19.21			
3.2.12.3	4"	23.31			
3.2.12.4	6"	31.54			
3.2.12.5	8"	36.33			
3.2.12.6	10" or Above	43.80			
3.2.13	Water Connection				
3.2.13.1	3/4"	534.82	Plus actual cost of meter		
3.2.13.2	1" Meter	609.44	Plus actual cost of meter		
3.2.13.3	1.5" Meter	1,393.01	Plus actual cost of meter		
3.2.13.4	2" Meter	1,679.08	Plus actual cost of meter		
3.2.13.5	3" Meter	2,761.14	Plus actual cost of meter		
3.2.13.6	4" Meter	2,823.32	Plus actual cost of meter		
3.2.13.7	6" Meter	3,980.02	Plus actual cost of meter		
3.3	Water Meters				
3.3.1	5/8"	218.00			
3.3.2	1" Meter	325.00			
3.3.3	1.5" Meter	506.00			
3.3.4	2" Meter	664.00			
3.3.5	Larger Sizes	Call for pricing			
3.4	Water Deposit	40.00			
3.5	Meter Test Fee	85.00			
3.6	Delinquent Fee (Late Fee)	1.50%			
3.7	Penalty Fee (for items sent to lien)	10.00%			
***Note: The base charge for water service shall apply at all times whether or not the property is occupied. ***					
		Base 12-13			
4.0	Sewer Fees and Charges	Charge	Additional Charges / Comments		
4.1	Residential Rates				
4.1.1	Senior Citizen Credit	(5.62)	per month (income must qualify), 12% of base fee		
4.1.2	Monthly Flat Rate	46.84	per dwelling unit		
4.2	Commercial Rates				
4.2.1	General Service Uses				
4.2.1.1	Monthly Flat Rate	46.84	per dwelling unit		
4.2.2	Large General Service Uses				
4.2.2.1	Flat Rate	114.63			
4.2.2.2	Metered or estimated water usage in excess of 30 units per month (a unit of water is 100 cubic feet)	3.08	per excess unit		
4.2.3	Industrial Use	To be determined on a case by case basis			
4.2.4	Connection Fee	668.41	per EDU		
4.3	Sewer Deposit	100.00			
4.4	Delinquent Fee (Late Fee)	5.00	plus 1.00%		
4.5	Penalty Fee (For items sent to lien)	10.00%			
***Note: The base charge for sewer service shall apply at all times whether or not the property is occupied. ***					
		Base 12-13			
5.0	Franchise Fees and Other Taxes	Charge	Additional Charges / Comments		
5.1	Transient Room Tax	8.50%			
5.2	Franchise Fees				
5.2.1	Cascades Natural Gas	5.00%			
5.2.2	Crestview Cable	5.00%			
5.2.3	Pacific Power	5.00%			
5.2.4	Prineville Disposal	5.00%			
5.2.5	CenturyLink	7.00%			
		Base 12-13			
6.0	Administrative Fees and Charges	Charge	Additional Charges / Comments		
6.1	Photocopies/Printed Reports	0.35			
6.2	Fax Charges				
6.2.1	1st Page	2.30			
6.2.2	Each Additional Page	1.30	per page		
6.3	NSF Charges	33.00			
6.4	Notary Fee	10.00			
6.5	Research / Accounting	Actual Cost Incurred			
6.6	Lien Search Fee	25.00			
		Base 12-13			
7.0	City Wide Standard Hourly Billing Rate	Charge	Additional Charges / Comments		
7.1	Multiplier	2.5 x Employee Hourly Pay Rate			