

CITY OF PRINEVILLE RESOLUTION NO. 788

A Resolution forming an Airport Committee.

**WHEREAS** the City of Prineville has administrative responsibility concerning the Prineville/Crook County Airport; and

**WHEREAS** the Prineville City Council believes it would be beneficial to have a permanent body to recommend and make suggestions to the Airport Manager.

Now, therefore, the City of Prineville resolves as follows:

1. An Airport Committee is hereby formed.
2. The Committee shall be called the Prineville/Crook County Airport Committee.
3. As used in this resolution "the Airport User Group" shall be defined as commercial general aviation users of the Prineville-Crook County Airport.
4. The purpose of the Committee shall be to recommend and make suggestions to the Prineville/Crook County Airport Manager. Such recommendations and/or suggestions shall include:
  - a) technical advice in the development and enhancement of the airport;
  - b) recommendation of airport policies;
  - c) insuring compliance with requirements of other agencies having jurisdiction over the airport;
  - d) recommending physical changes to the airport; and
  - e) representing the citizens' and users' interest in the operation of said airport.
5. The Committee shall not directly manage the airport but shall leave the management (mundane and/or daily routine items) of the Airport to the Airport Manager. Employment of personnel shall be the duty of the Airport Manager. The Airport Manager may, but is not required, to request Committee input on any items the Airport Manager deems appropriate.
6. The Committee shall consist of five members to be appointed by the Prineville City Council. Of the five members of the Committee, one shall be a Prineville City Council Member, one shall be a County Court member, and the other three members shall be from the airport user group. One original Committee member from the airport user group shall serve a one-year term, one original Committee member from the airport user group shall serve a two-year term, and one original Committee member from the airport user group shall serve a three-year term. After the original terms of the original Committee from the airport user group expire, all airport user group members' terms shall be

three years. City Council and County Court positions shall be a one-year term. As vacancies occur either through expiration of terms or through resignation of the airport user group members, the Committee shall forward at least two nominations per position to the City Council for review and appointment. The following shall not be eligible to serve on the airport committee:

- a) non-residents of Crook County, &/or
- b) those that have a contractual relationship with said airport (i.e. fixed base operators at the airport.)

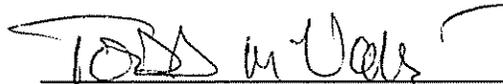
7. Regular meetings of the Committee shall be held at least monthly on a regular basis as set by the Committee. The meetings shall be held at the Prineville City Council Chamber. The Committee shall follow all public meeting laws.

8. The Officers of the Committee shall be elected by the Committee in January. The Officers shall be Chairman, Vice Chairman, and Secretary. Any Officer may be elected to sequential terms. The Chairman of the Committee shall submit the meeting minutes and recommendations of the Committee in written form to the Airport Manager for the Manager's approval or action.

9. The January meeting shall be an Annual Organizational Meeting. The Committee shall submit in written form, short and long term goals and priorities to the Airport Manager by the first day of March following the January meeting.

10. A quorum shall consist of four members of the Committee.

Approved by the Mayor this 27<sup>th</sup> day of July, 1995.



TODD VALLIE, Mayor

Attest:



HENRY HARTLEY, City Manager